

**Draft Minutes
Regular Trustee Meeting
March 12th, 2024
6:00 P.M**

#14

The Village of Capitan Board of Trustees met for a regular meeting on Tuesday March 12th, 2024 at the Village Hall in Capitan, New Mexico at 6:00 PM.

Mayor Davalos Called the meeting to order at 5:59 PM

Roll Call: Mayor Davalos – Present, Mayor ProTem Cleckler – Here, Trustee Shearer – Here (via zoom), Trustee Hair – Here, Trustee Menix – Here, The Village Clerk Angela Autrey, Chief of Police Randy Spear and other employees listed on the sign in sheet were also present. The Finance Officer LeAnne Brasher was absent. A list of public people who attended are attached.

Item #1 Approval of the Agenda.

Trustee Shearer motioned to approve the agenda. Trustee Cleckler seconded the motion. All in favor.

Discussion: No discussion was made on this item.

Roll Call: Trustee ProTem Cleckler – Yes, Trustee Menix – Yes, Trustee Hair – Yes, Trustee Shearer – Yes. All in favor.

Item #2 Mayor and Trustee Comments.

Trustee Cleckler – I have a question that was brought to me before I came over here for Randy. My customers want to know if there is anything you can do about the speeding that's going down the hill.

Chief Spear – On road 246?

Trustee Cleckler – Yes. They said particularly one of the former county commissioners is what they said is flying down the road and it's hard for them to pull out. They live at the bottom of the hill and right at that hill, cars come flying down. They want to know if something can be done about that.

Chief Spear – I've been working with Francisco with the State Hwy Department down in Roswell. They did a traffic count survey of speed for a week or two. I never got the results from it. I did one for about 3 weeks. I'm trying to properly post signs out there because it goes from 45 straight into a 25. By federal law it's got to be by increments. I'm trying to fight with them. I've tried to talk to Eddy Sedillo Jr., here. He's having the same problem with Roswell and Santa Fe, trying to get them to do this.

Trustee Cleckler – What they said the problem is not they are not going 45 but they are going like 65.

Chief Spear – The city limit stops right there at the Bailey residence and the Highway Department is just giving fits right now.

Trustee Cleckler – Okay. I told them I would alert you.

Chief Spear – Okay

Officer Wall – We have put the speed limit trailer out there. About a couple months ago.

Chief Spear - It was last month, January.

Officer Wall – We have also done some enforcement out there.

Trustee Shearer- I don't have anything at this time.

Trustee Menix- I have nothing at this time.

Trustee Hair – I'm good thank you very much.

Mayor Davalos – I do not have a comment.

Item #3 Public Input (2 Minutes Per Speaker).

There was no input from the public.

Item #4 Discussion/Action – Approval of the Minutes – Regular Trustee Meeting February 13th, 2024. Budget Workshop February 20th 2024. Budget Workshop March 5th, 2024.

Trustee Hair made a motion to approve the minutes. Trustee Menix seconded the motion. All in favor.

Discussion:

Mayor Davalos – Should I do them one at a time or should I do them all? (No Comment from the Trustee's)

Trustee Hair - Madam Mayor I would like to motion to approve the minutes for those meetings.

Mayor Davalos – Okay. Do I have a second?

Trustee Menix – I'll second.

Mayor Davalos - I have a motion and a second.

Discussion – There was no discussion on this item.

Roll Call: Trustee Cleckler – Yes, Trustee Shearer – Yes, Trustee Hair – Yes, Trustee Menix – Yes. All in favor.

Item #5 Discussion/Action – Approval of January 2024 Bills Paid.

Trustee Hair motioned to approve the bills paid. Trustee Cleckler Seconded. Motion approved 3 yes, 1 no.

Discussion:

Trustee Cleckler – I have a question on Sleuth. That is paid for and....

Village Clerk Autrey- Court

Trustee Cleckler – Police department and court. So, my questions would be for LeAnne. She's not here.

Village Clerk Autrey – I can answer them.

Trustee Cleckler – It's paid by the Court but it's used by the Police Department.

Village Clerk Autrey – That is just our system, the court's side.

Trustee Cleckler – Is this to pay for this year or last year?

Village Clerk Autrey – Last years, and it get's reimbursed completely.

Trustee Cleckler – Okay, Randy said they wanted to switch to something new. I just want to make sure that we are going to be paying for something and then say they don't want to use it.

Village Clerk Autrey – I know. They are in the same system but they are separate.

Trustee Menix – I was going to ask if we could bring Tuesday. I just have some general questions.

Mayor Davalos – So do we approve them or postpone and bring it to the budget?

Trustee Menix – No, we can do it tonight. I just want to ask some general questions during the budget workshop. Would that be okay?

Trustee Cleckler – I have more questions though. The Coppler Law Firm. Are we still paying them? What are we doing?

Village Clerk Autrey – We are still paying them. Not now, but for the previous months. They were helping us on some things with GreenTree.

Trustee Cleckler – So this is not for January, it should be for December?

Village Clerk Autrey – No. There was one in January and I'm not sure if there is in February. I think there might be.

Trustee Cleckler – There is.

Village Clerk Autrey – The bill is from before, but it was paid in January. The bill from February, is from January paid in February.

Trustee Cleckler – Okay. Then, I know on the child support stuff. That's where you are pulling it out of his check?

Village Clerk Autrey - Yes.

Trustee Cleckler – The Harlem Clark checks?

Village Clerk Autrey - That's for checks from the bank. Our check order.

Trustee Cleckler – That's all of the questions I have.

Trustee Shearer- I don't have any questions but I would like to have copies of the invoice from the Coppler Law Firm. For how ever many months we've been getting those from them.

Mayor Davalos- Okay. Roll call please.

Roll Call: Trustee Cleckler – No, Trustee Shearer – Yes, Trustee Hair - Yes, Trustee Menix – Yes. Motioned passed.

Item #6 Discussion/Action – Approval of February 2024 Bills Paid.

Trustee Hair motioned to approve the February bills paid. Trustee Menix seconded. All in favor.

Discussion:

Trustee Menix – Did we get new computers?

Village Clerk Autrey – The police department did.

Trustee Menix - That's what that is for. I figured it was. Under the fire department, the \$101,000, is that what that is?

Village Clerk Autrey – It came out of?

Trustee Menix- It has a negative.

Village Clerk Autrey – What happened was, they put that in the general account, so we had to write a check to put that into the fire fund. So, it's kind of a transfer.

Trustee Cleckler – You have, Lincoln County Mercantile. The January says, monthly service?

Village Clerk Autrey – We do PO's there. They send us a bill for all of the PO's for the month.

Trustee Cleckler – That's a service they charge us.

Village Clerk Autrey- No. How much is it for?

Trustee Cleckler - \$383

Village Clerk Autrey – That was the bill for the whole month.

Trustee Cleckler – So it's not broken out.

Village Clerk Autrey – She breaks it out in our QuickBooks.

Trustee Cleckler – That’s why it says, Split?

Village Clerk Autrey- Yes.

Trustee Cleckler – Then GreenTree had one for dumpsters, \$219. Is that the replacement of the dumpsters?

Village Clerk Autrey- No, I believe that was... Does it say roll off?

Trustee Cleckler – It’s says February 2024 split.

Village Clerk Autrey – I’m not sure, I’d have to ask LeAnne, because I don’t want to say something that not true.

Trustee Cleckler – I was just wanting to know, what dumpsters. Back here or?

Village Clerk Autrey – Honestly, I don’t know. It might be the bigger ones that....

Trustee Cleckler – I want to make sure they aren’t double dipping you guys because I pay for two of those dumpsters.

Village Clerk Autrey – We have one at the PD we have one at the Senior Center. I’m not sure but I will make sure.

Mayor Davalos – LeAnne will have that information.

Trustee Cleckler – I have a question that goes back to January. The Carr and Rigs is on here again. I know in February, there was a bar item increase to \$20,000. That wasn’t passed and has just disappeared.

Village Clerk Autrey- No, she had to find the money out of someplace else.

Trustee Cleckler – Okay.

Mayor Davalos – Trustee Shearer?

Trustee Shearer – I don’t have anything at this time but I’m going to continue to object to any payments to Coppler Law Firm.

Trustee Cleckler – Are we going to go over anything on the February budget? Just bills?

Village Clerk Autrey – We were waiting. Bobbi is going to come in tomorrow. Her and LeAnne are going to go over it. We didn’t want to put anything out there until they discuss it.

Roll Call: Trustee Cleckler – Yes, Trustee Shearer – Yes, Trustee Hair – Yes, Trustee Menix – Yes. Motion passed

Item # 7 Discussion/Action - Approval of Application for Replat on 109 Aspen Dr., Capitan New Mexico, 88316. Mesa Verde Acres Subdivision, Lot 18, Unit 3. – Charles Stetson.

Trustee Hair motioned to approve the application of the replat. Trustee Shearer seconded the motion. All in favor.

Discussion:

Trustee Hair- I see that this plan has been signed off by the Planning Committee.

Trustee Cleckler – This was in last term, they talked about subdivisions, and you can’t go less than an acre or 5 acres. Does that one fall...

Village Clerk Autrey – I thought it was less than half an acre. The minimum was less than half an acre.

Trustee Cleckler – That was in Mt. Capitan. This isn’t Mt. Capitan, is it?

Mayor Davalos – Mesa Verde.

Trustee Cleckler – I didn’t want, down the line, somebody...

Village Clerk Autrey – No, you are fine. (looking through her binder for the Ordinance)

Trustee Cleckler – Nothing was ever said and done at that meeting.

(Janiece Wall went for a copy of the Ordinance to read.)

Trustee Shearer- Mayor, if I can comment. If I understood this map, this portion of the property is already cut off with Montes Dr., in front of the main property. Is that correct?

Mayor Davalos – That is correct.

Trustee Cleckler – I think nothing was ever decided on it.

Village Clerk Autrey- It never was, but I want to say that in the Ordinance... I want to make sure that I'm not reading it wrong. (Reading from the ordinance) Lots in any subdivision or replat that have access to Village sewer and water shall be no less than one-half-acre minimum.

Roll Call: Trustee Cleckler – Yes, Trustee Shearer – Yes, Trustee Hair – Yes, Trustee Menix – Yes. Motion passed

Item #8 Discussion/Action – Approval of Application for Two Modular Duplexes – 443 W. 2nd and Dockray Addition, Lot #19, 11 Capitan, New Mexico 88316.

Trustee Menix motioned to approve the application. Trustee Hair seconded the motion. All in favor.

Discussion:

Trustee Shearer- Is this one lot? I couldn't tell how many lots this is. Is it one lot? How big is this property?

Village Clerk Autrey – It's two lots.

Trustee Shearer – Okay. It's two full lots.

Village Clerk Autrey- Yes

Trustee Shearer – Is it described this way because of an overlap in the original plat or something?

Village Clerk Autrey – What do you mean overlap?

Trustee Shearer- It says, all of 19 and the westerly 5 feet of lot 11. Then the tract of land 19'x127'. I'm just trying to figure out exactly what it describes. Anyway, I think if it's two full lots it fits the ordinance. Is that correct?

Village Clerk Autrey – I believe so. There is a garage on the smaller portion, that's going to stay there. They are not doing anything with that because it's already there. I think that's what you are talking about overlapping, is that correct?

Trustee Shearer – I'm just trying to read the legal description. It describes lot 19 and then the westerly 5 feet of lot 11. It doesn't describe two full lots. It's hard to tell how much it's describing. If it comes out to two full lots. I know we have a lot of issues down town with overlapping property lines.

Village Clerk Autrey – 68'x100' I believe it's two lots.

Trustee Shearer – Okay. I guess if it's 127' wide. It's almost 2 and a half of the original lots.

Village Clerk Autrey- Yes.

Trustee Shearer – That answers my question.

Chief Spear – Mayor, that's going to be 2nd and Forest. That won't be 2nd and Dockray. It should be the property right across the street from the school.

Mayor Davalos- I'm sorry. Dockray Addition.

Roll Call: Trustee Cleckler – Yes, Trustee Shearer – Yes, Trustee Hair – Yes, Trustee Menix – Yes. Motion Passed.

Item #9 Discussion/Action – Approval to Add Smokey Bear Link to Be Placed on the Village of Capitan Website.

Trustee Menix moved to approve. Trustee Cleckler seconded the motion. All in favor.

Discussion:

Trustee Shearer – Go get your Smokey Bear license plates.

Roll Call: Trustee Cleckler – Yes, Trustee Shearer – Yes, Trustee Hair – Yes, Trustee Menix – Yes.
Motion passed.

Item #10 Discussion/Action – Approval of the Use of Village of Capitan Property for the Hometown Association/Smokey Bear’s 80th Birthday Celebration.

Trustee Menix motioned to approve. Trustee Hair seconded the motion. All in favor.

Discussion:

Shirley Pavlovic – I presented packets last month for you all to look at. The property we wanted to use is, parking spaces out in front of Smokey Bear Historical Park that still belongs to the Village. The park is in the process of having a survey, but at this time I think that property is still owned by the Village. We also wanted to use the property in front of the old fire station, the concrete lot. Then property on the side of the old train depot and also the community playground property that belongs to the Village because part of that also belongs to the State Park. Those are the properties that we are talking about here. Thank you for your support and help with the celebration. We really appreciate it.

Mayor Davalos – Absolutely, I think we are all looking forward to it.

Shirley Pavlovic – Thank you to the Village staff as well. We appreciate you.

Village Clerk Autrey- Thank you!

Shirley Pavlovic- You’re welcome.

Roll Call: Trustee Cleckler – Yes, Trustee Shearer – Yes, Trustee Hair – Yes, Trustee Menix – Yes.
Motion passed.

Item #11 Discussion – Presentation of Annual Update with the Humane Society of Lincoln County and Contract Shannon Lefebvre and Abel Guzman.

Debbie Barbie – I’m Debbie Barbie. I’m the president of the Humane Society Board. This is Shannon Lefebvre, who is our treasurer. This is the time that we update you with all of our good work here. We want to start out by telling you that we have had 800 animals leave our shelter in 2023. They were either adopted, returned to the owner, or they were transferred to a rescue. Our initiative is to get everybody in Lincoln County microchipped. We’ve done pretty good we’ve done 687 microchips. We’ve applied for a grant to try do a microchip clinic, with either very low cost or free microchips if we get this grant. This has helped keep the cost down for everybody. You all got your scanners, didn’t you, that we were offering last year?

Chief Spear – I think she does have one.

Debbie Barbie – I know that we tried to get one to each municipality. You can scan animals right there. Then they can go home, instead of coming here. We also offer the SPOT program. Stop Pet Over Population. Today, we’ve done 110 sterilizations through that. It’s low cost for people that are low income. You can get a voucher for \$40 and then take them to the Vet. to get them sterilized. We have a trap and release program. We have done 240 cats. Today, which is why I’m able to visit, our executive director can’t be here because he’s been busy for the last

couple of weeks. We've participated in World Spay Day. Where we have collected the money to pay for Vet's to come in and do this for us. Where we can offer free sterilization for pet owners who don't qualify for low income and they don't make enough money to be able to afford the surgery. We did 155 animals for free to our community and Lincoln County. Also, in house we've done 340. So, in 2023 we sterilized 845 animals in Lincoln County. We think that those are pretty good numbers. Not this year, but the one before, you guys donated \$1,000 to us to help fund it. So, maybe when the contract comes due, you might consider that again, because this has been great. Also, our numbers this year. I told you, we had 800 go out, we had 1,359 come in. So, we are working on fosters, and we have a very good volunteer group too. But, specifically for your Municipality, we took in 23 cats, and 37 dogs for a total of 60 animals. Something that you guys had asked us last year is, when we presented our contract. How we tracked where they came from. I have a list of every animal that came from Capitan. Either the ACO, Danielle brought in. Or the public brought them in. I will give you this information so that you can see exactly where all of the animals came from, and make for sure they came from your Municipality.

Mayor Davalos – I noticed on your contract you sent over, you did specify how you were tracking it. I noticed it on here.

Debbie Barbie – Yes. I'm giving you all of that information so that you guys can have that and see. When Danielle brings them in, she fills out the paperwork and tells us where she picked them up. That is your Animal Control Officer.

Mayor Davalos – Right.

Debbie Barbie – When the public brings them in, they have to show ID too and tell us where they picked them up. So, we can keep track of where all the animals come from. That's required of everybody. There is your yearly report. I want to give a pat on the back to everyone at the shelter because they work hard.

Mayor Davalos – We appreciate your service, and I did get a report from my ACO. I see where we are at. What we are going to do is, we are working on our budget right now. We will be looking at it, and as soon as we can we will let you know.

Debbie Barbie – I appreciate it. We usually come to your meeting to represent that.

Mayor Davalos - We appreciate that. It's helpful to know with what you all are doing, and how you all are doing it. That was one of the concerns. I read through you contract here and it really broke it down, how you track what's coming in from Capitan. It does specifically say here how you track our Capitan animals. Thank you so much.

Adjournment:

Trustee Menix motioned to adjourn. Trustee Hair seconded the motion. All in Favor.

Roll Call: Trustee Cleckler – Yes, Trustee Shearer – Yes, Trustee Hair – Yes, Trustee Menix – Yes. Motion passed.

Meeting adjourned at 6:33 PM

Attest:

Minerva Davalos, Village of Capitan Mayor

Angela Autrey, Village of Capitan Clerk

Village of Capitan - Collective Funds
Transaction List by Vendor
March 2024

#5



	Type	Date	Num	Memo	Amount
4 Rivers Equipment	Check	03/05/2024	7772	PO#ST5213 Self Propelled Broom -	-22,057.00 Street
	Check	03/27/2024	7812	PO#ST5388 Inv#1597921 Oil Filter	-23.71 Street
Administrative Office of the Courts	Check	03/07/2024	7774	January 2024 Court Automation fee & Judicial Education	-9.00 Court
	Check	03/07/2024	7775	February 2024 Court Automation fee & Judicial Educatio	-27.00 Court
Aflac	Liability Check	03/04/2024	7761	Acct#D2L61 February 2024 monthly service	-935.38 Split
	Liability Check	03/27/2024	7810	Acct#D2L61 March 2024 monthly service	-935.38 Split
Albuquerque Publishing Company	Check	03/11/2024	7777	PO#ADM7233 RFP for professional legal services	-55.66 General
Andy's Parts and Service, LLC	Check	03/11/2024	7779	February 2024 monthly service	-505.38 Split
	Check	03/11/2024	1690	PO#W3229 Oil & Air Filters	-126.51 Water
Badger Meter	Check	03/12/2024	1692	Inv#80152370 Beacon Mobile Hosting Service February	-75.62 Water
Baker Utility Supply	Check	03/04/2024	1683	PO#W3228 Inv#319463 Brass Couplings & rubber gaski	-126.80 Water
Card Service Center	Check	03/25/2024	ACH	Credit card charges for Feb 2023 supplies	-201.99 Water
	Check	03/25/2024	ACH	February 2024 monthly charges	-1,346.38 Split
CARR RIGGS & INGRAM	Check	03/13/2024	7791	Inv#17882402 Clent#22-12253 Bookkeeping for FY 6/30	-3,672.70 General
Caterpillar Financial Services Corp.	Check	03/12/2024	7787	Cont#001-0998312-000 March 2024 lease payment	-2,633.97 Street
Centennial Training and Consulting	Check	03/27/2024	7813	PO#2310 (LEPF) Firearms Trainin 4/25/24 to 4/26/2024 :	-375.00 LEPF
Cintas	Check	03/04/2024	7765	Inv#9262010607 Watercooler Lease agreement	-60.00 General
	Check	03/27/2024	1708	Inv#5202600152 First Aid Supplies	-78.35 Water
	Check	03/27/2024	7817	Inv#5202600152 First Aid Supplies	-400.03 Split
Coppler Law Firm, P.C.	Check	03/27/2024	7809	Inv#12457 Greentree Solid Waste	-411.11 General
Corrosion Services, LLC	Check	03/27/2024	1707	PO#W3231 Inv#1353c maintenance on water tanks	-2,278.00 Water
Dennis Engineering Company	Check	03/05/2024	1688	Inv#9558 Project LGPF PG-6176 Water System Asset M	-8,610.00 Water
	Check	03/12/2024	7788	Inv#9616 Project#CN LP20043 Tiger Drive Improvement	-12,915.00 Street
	Check	03/12/2024	1693	Inv#9595 Project#LGPF PG6176 Capitan Water System	-6,457.50 Water
	Check	03/27/2024	1706	Inv#9593 Project H-685-POD 7 Well Compliance	-1,205.40 Water
DIAGNOSTIC TECHNOLOGY CENTER INC.	Check	03/04/2024	1682	PO#WW4073 Inv#0224.18 Fecal Coliform Enumeration	-73.57 Sewer
Greentree Solid Waste Authority	Check	03/04/2024	7760	Acct#140109 - Acct#140112 & Acct#141509 February 20	-213.39 Split
	Check	03/12/2024	1694	Acct#226 February 2024 Roll Off & 2/8/24 6.06 Tons	-519.46 Solid waste
	Check	03/12/2024	1695	Acct#3305 February 2024 poly carts	-18,578.23 Solid waste
IAPE					

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	Check	03/25/2024	ACH	February 2024 monthly charges	-1,346.38	Split
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Centennial Training and Consulting						
	Check	03/27/2024	7813	PO#2310 (LEPF) Firearms Trainin 4/25/24 to 4/26/2024	-375.00	LEPF
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	Check	03/27/2024	1708	Inv#5202600152 First Aid Supplies	-78.35	Water
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	Check	03/12/2024	7788	Inv#9616 Project#CN LP20043 Tiger Drive Improvement	-12,915.00	Street
	Check	03/12/2024	1693	Inv#9595 Project#LGPF PG6176 Capitan Water System	-6,457.50	Water
	Check	03/27/2024	1706	Inv#9593 Project H-685-POD 7 Well Compliance	-1,205.40	Water
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	Check	03/12/2024	1694	Acct#226 February 2024 Roll Off & 2/8/24 6.06 Tons	-519.46	Solid waste
	Check	03/12/2024	1695	Acct#3305 February 2024 poly carts	-18,578.23	Solid waste
IAPE						

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Impact Photographics, Inc	Check	03/14/2024	7796	PO#PD2309 (LEPF) 2024 IAPE membership Danielle M	-65.00 LEPF
John E Reid & Associates, Inc	Check	03/25/2024	1152	PO#SCE-C76 Inv#066597 Inventory	-1,558.94 SBE
JOHN HANCOCK	Check	03/27/2024	7811	PO#2308 (LEPF) Brett Mcinnes Investigation Interviewin	-630.00 LEPF
Koehler Overhead Doors	Liability Check	03/12/2024	ACH	Payroll Period 2/26 to 3/10 Johnathan LaMay, Steve Ost	-998.14 Split
	Liability Check	03/27/2024	ACH	Payroll Period 3/11/2024 to 3/24//2024 Johnathan LaMay	-868.78 Split
LegalShield	Check	03/27/2024	7816	PO#ST5377 Inv#6633 replace two panels on overhead c	-1,630.00 Street
Lincoln County Mercantile	Liability Check	03/04/2024	7764	Acct#0139546 February 2024 monthly service	-159.50 Split
Merchbro, Inc	Check	03/11/2024	1689	January 2024 monthly service	-435.62 Water
	Check	03/11/2024	7776	January 2024 monthly service	-596.87 Split
Mountain Alarm Systems	Check	03/04/2024	7766	PO#ADM7236 Job#J284166 Keychains for Municipal Da	-241.20 General
Munibilling	Check	03/25/2024	1150	Inv#627431 April 2024 monthly monitoring	-35.00 SBE
	Check	03/27/2024	1155	Inv#624428 & Inv#618685	-70.00 SBE
New Mexico Child Support State Dist Unit	Check	03/27/2024	1705	Inv#6728 Software Service Q2 - 4/1/24 to 6/30/24	-574.21 Water
	Check	03/27/2024	1709	February 2024 merchant return fee	-10.00 Water
NEW MEXICO GENERAL SERVICES DEPARTMENT	Liability Check	03/12/2024	7782	Case#000108668 Quincy Boyd Payroll Period 2/26/24 to	-187.85 Employee
	Liability Check	03/27/2024	7798	Case#000108668 Quincy Boyd Payroll Period 3/11/24 to	-187.85 Employee
NEW MEXICO TAXATION AND REVENUE	Liability Check	03/11/2024	7781	February 2024 Health Insurance	-18,985.99 Split
NEW MEXICO TAXATION AND REVENUE CRS SBE	Check	03/13/2024	ACH	February 2024 Gross Receipts Tax Water, Sewer & Tras	-3,331.07 Water, sew
New Mexico Taxation and Revenue Dept.	Check	03/13/2024	ACH	February 2024 Gross Receipts Tax	-110.24 SBE
NM Edge	Check	03/13/2024	ACH	February 2024 Water conservation fee	-120.53 Water
Otero County Electric Co-op, Inc.	Check	03/04/2024	7770	PO#ADM7245 Le Anne Brasher Accounting & Internal C	-420.00 Finance
PERA Contribution	Check	03/27/2024	7804	2/1/24 to 3/1/24 monthly service	-1,347.55 Split
	Check	03/27/2024	1154	Acct#395501 - 2/1/24 to 3/1/24 monthly service	-264.77 SBE
	Check	03/27/2024	1704	2/1/24 to 3/1/24 monthly service	-6,111.21 Water, sew
PITNEY BOWES RESERVE ACCOUNT	Liability Check	03/14/2024	ACH	Payroll Period 2/26/24 to 3/10/24 San Hanna, Brett McIn	-1,510.40 Law Enf
	Liability Check	03/28/2024	ACH	Payroll Period 3/11/24 to 3/24/24 Sam Hanna. Brett McIn	-1,517.19 Law Enf
PL Welder	Check	03/04/2024	7759	postage	-500.00 General
	Check	03/04/2024	1681	postage	-500.00 Water

Village of Capitan - Collective Funds
Transaction List by Vendor
March 2024

	Type	Date	Num	Memo	Amount
PowerPlan	Check	03/27/2024	7815	PO#ST5387 Inv#34509 Field Supplies	-40.23 Street
PTS Office Systems	Check	03/27/2024	7806	PO#ST5335 Workorder#393240 repairs on the John Dei	-2,010.67 Street
Ruidoso Land Surveying, Inc	Check	03/27/2024	7814	Inv#335120 quarterly copy overage	-21.46 General
State of New Mexico	Check	03/27/2024	7805	Inv#7898 Field work on Mt Terrace Dr Project L200594 n	-1,081.88 Street
TDS	Liability Check	03/13/2024	ACH	01-406545-002	-2,315.24 Split
	Check	03/12/2024	7786	Acct#8224300160013451 - 3/16 to 4/15 monthly service	-47.95 Street
	Check	03/27/2024	7799	Acct#8224-30-016-0013477 - 3/21/24 to 4/20/2024	-74.50 General
	Check	03/27/2024	1702	Acct#8224-30-016-0013477 - 3/21/24 to 4/20/2024	-74.50 Water
Tegrity Data Systems	Check	03/04/2024	1680	Inv#2757 January 2024 monthly management	-777.60 Water
	Check	03/04/2024	7758	Inv#2757 January 2024 monthly management	-777.60 General
	Check	03/13/2024	1701	Inv#2847 March 2024 monthly management	-777.60 Water
	Check	03/13/2024	7795	Inv#2847 March 2024 monthly management	-777.60 General
Thryv					
UniFirst	Check	03/11/2024	7778	February 2024 Monthly Yellow Pages Adbvertising	-25.67 General
	Check	03/05/2024	7771	Inv#2880104815 - 2880106969 - 2880109470 Uniforms	-401.99 Split
	Check	03/05/2024	1686	Inv#2880104815 - 2880106969 - 2880109470 Uniforms	-188.73 Water
	Check	03/13/2024	7794	Inv#2880111573 & 2880113720 Uniforms	-278.81 Split
	Check	03/13/2024	1699	Inv#2880111573 & 2880113720 Uniforms	-170.81 Water
United States Treasury	Liability Check	03/07/2024	ACH	Trustee Payroll 2/8/24 to 3/7/24	-61.20 Trustees
	Liability Check	03/12/2024	ACH	85-6000109 Payroll Period 2/26/24 to 3/10/24	-8,521.12 Split
	Liability Check	03/27/2024	ACH	85-6000109 / Pay Period 3/11/24 to 3/24/24	-8,290.52 Split
Verizon Wireless					
	Check	03/12/2024	7789	Acct#817505654-00004 - 1/23/24 to 2/22/24 Law Enf Sir	-54.18 Law Enf
	Check	03/13/2024	7792	Acct#817505654-00003 - 1/23/24 to 2/22/24 monthrly se	-251.76 Split
	Check	03/13/2024	1697	Acct#817505654-00003 - 1/23/24 to 2/22/24 monthrly se	-71.25 Water
	Check	03/13/2024	1698	Acct#817505654-00001 - 1/23/24 to 2/22/24 monthrly se	-64.58 Water
	Check	03/13/2024	7793	Acct#817505654-00001 - 1/23/24 to 2/22/24 monthrly se	-486.79 Split
ViaVista Mapping					
	Check	03/11/2024	7780	PO#CYE54 Inv#W20240216 Mapping of 2.5 Acres	-5,500.00 Cemetery
	Check	03/27/2024	7801	PO#CYE-50 Inv#WV-20240315 third payment - Paid in ful	-7,416.00 Cemetery
Village of Capitan - Fire Reimbursement					
	Check	03/13/2024	7790	2474 - Capitan Gap Flat Fire	-1,528.90 Fire Reimb
Village of Ruidoso					
	Check	03/04/2024	7768	PO#ADM7244 Inv#11390 Acct#015-01565 Hazard Mitigi	-2,000.00 General
Wells Fargo Financial Leasing					
	Check	03/04/2024	7769	Cont#603-0285575-0000 Inv#5028717056 Copier Lease	-329.27 General
	Check	03/12/2024	7785	Cont#603-0277783-000 Law Enf Copier lease	-256.82 Law Enf
	Check	03/27/2024	7800	Cont#603-0285575-000 Inv#5029101196 - 3/14 to 4/13	-329.27 General
Western Auto NAPA					

Village of Capitan - Collective Funds
Transaction List by Vendor
March 2024

	Type	Date	Num	Memo	Amount
WEX Bank	Check	03/12/2024	7784	PO#ST5379 Inv#368965 Relay	-28.25 Street
Windstream	Check	03/04/2024	7767	Acct#0496-00-233783-0 Kevin Kennedy to Municipal Da	-70.19 General
	Check	03/27/2024	1153	Acct#100195391 - 3/13 to 4/12	-207.52 SBE
	Check	03/27/2024	7802	Acct#100195345 - 3/13 to 4/12	-380.85 General
	Check	03/27/2024	1703	Acct#100195345 - 3/13 to 4/12	-380.84 Water
Woodland Catalog, LLC	Check	03/27/2024	7803	Acct#100311812 - 3/13 to 4/12	-362.48 Law Enf
	Check	03/04/2024	1148	PO#SBEC74 Inv#85873-1 Inventory	-968.10 SBE
Xerox Financial Services	Check	03/25/2024	1151	PO#SBE-C74 Inv#85873-2 inventory	-19.20 SBE
Zia Natural Gas Company	Check	03/05/2024	1687	Contract#010-0139652-0001 Copier lease Jan & Feb 20	-569.02 Water
	Check	03/12/2024	1149	1/30 to 2/29 monthly service	-77.93 SBE
	Check	03/12/2024	7783	1/30 to 2/29 monthly service	-782.63 Split
	Check	03/12/2024	1691	1/30 to 2/29 monthly service	-533.27 Water

12:00 PM
04/01/24

Village of Capitan - Fire Dept
Transaction List by Vendor
March 2024

Type	Date	Num	Memo	Account	Clr	Split	Debit	Credit
Firefighter Trucks, Inc								
Check	03/27/2024	1342	PO#FD3070 I...	10040 · Fire dept - ...		6850 · 80 - Ve...		420.20
Good Earth Products, Inc								
Check	03/04/2024	1337	PO#FD3064 I...	10040 · Fire dept - ...		6860.05 · Othe...		398.45
Check	03/27/2024	1343	PO#FD3072 I...	10040 · Fire dept - ...		6850.16 · Safet...		1,060.09
James Metcalf Jr.								
Check	03/27/2024	1344	PO#FD3059 I...	10040 · Fire dept - ...		6850 · 80 - Ve...		195.00
NFPA								
Check	03/27/2024	1341	PO#FD3072 I...	10040 · Fire dept - ...		6850.10 · Dues...		175.00
Office Depot								
Check	03/21/2024	ACH	Inv#6474-1-2...	10040 · Fire dept - ...		6850.17 · Equi...		550.16
Otero County Electric Co-op Inc								
Check	03/27/2024	1340	Acct#399702 ...	10040 · Fire dept - ...		-SPLIT-		326.37
Tractor Supplu Co.								
Check	03/08/2024	ACH	PO#FD3069 t...	10040 · Fire dept - ...		6850.16 · Safet...		145.60
Veil Entertainment								
Check	03/27/2024	ACH	PO#FD3071 I...	10040 · Fire dept - ...		6850.20 · Misc...		313.29
Village of Capitan- Water								
Check	03/04/2024	1336	1/25/24 to 2/2...	10040 · Fire dept - ...		-SPLIT-		290.97
Windstream								
Check	03/27/2024	1339	Acct#100389...	10040 · Fire dept - ...		6850.55 · Tele...		242.24
Zia Natural Gas Company								
Check	03/12/2024	1338	1/30 to 2/29 ...	10040 · Fire dept - ...		-SPLIT-		208.97

Date: Feb. 14, 2024

#6

VILLAGE OF CAPITAN LODGER'S TAX APPLICATION FOR FUNDING

Section 1

Organization is: Profit Non- Profit X Govt. Related

114 Lincoln Avenue Capitan, NM 88316
Address City State Zip

Peggy Wilson 702.336.1205
Contact Person(s) Telephone # (s)

Amount Requested: \$ NTE \$500.00

Money is to be used for: Color Copies, printing, postage
to posters (Color) mailing of registrations to new
attendees, all elected officials, in house color
printing for the Smokey Bear Parade -

BY SIGNING BELOW, I ATTEST THAT I WILL PROVIDE THE VILLAGE OF CAPITAN WITH THE APPLICABLE DOCUMENTATION NECESSARY TO VALIDATE THAT THE FUNDS RECEIVED WILL BE SPENT IN ACCORDANCE WITH THE VILLAGE OF CAPITAN LODGER'S TAX ORDINANCE.

Signature _____ Date _____

Section 2

LODGER'S TAX COMMITTEE

Meeting Date: 3-14-2024 Approval: ✓ Denial: _____

Comments: _____

Kay Stinchfield
Authorized Signature

Section 3

GOVERNING BODY VILLAGE OF CAPITAN

Meeting Date: _____ Approval: _____ Denial: _____

Comments: _____

Mayor's Signature

FUNDS WILL NOT BE RELEASED BY THE VILLAGE OF CAPITAN UNTIL THE AWARDED FUNDS REIMBURSEMENT FORM IS SIGNED AND TURNED IN TO THE VILLAGE OF CAPITAN FINANCE OFFICE.

Village of Capitan
Building Permit Application

Please check the appropriate type for which you are applying.

☒ Residential ☐ Commercial ☐ Other: _____
☐ Water Connection: Reason for water connection: _____

#7

Description of Work

☐ New Construction ☐ Addition ☐ Alterations/Repairs ☒ Mobile/Manufactured Home ☐ Variance
☐ Portable Building ☐ Storage Container ☐ Other: _____

Please provide the following information

132 Valley View RD / Big Country / 6 / Capitan / 2 miles
Project/Physical Address Subdivision Name Lot Number Township Range Section

Provide written directions to the project site from Village Hall 114 Lincoln Ave.

Left on S. Lincoln 2.3 miles - Turn Right on Main Rd
.4 miles, Turn Right on Valley View Rd for .3 miles

Contractor Information

Jose M. Martinez / 651572
Name NM State License Number
505 Mesilla View NE Chaparral / NM / 88081 / (915) 274-1223
Address City State Zip Phone/Cell

Property Owner or Homeowner Information

Nestor Hernandez
Name
PO Box 1934 / Capitan / NM / 88316 / 575 802 5164
Address/PO Box City State Zip Phone/Cell

Please Read and Sign the Following: (Contractor and Homeowner)

I hereby acknowledge by signing below that I have read this application and state that the above information is correct. I agree to purchase a building permit from the New Mexico Construction Industries/Regulation and Licensing Department and comply with the requirements of the New Mexico Building Code.

Nestor Alfonso Hernandez / [Signature] / 03/19/24
Homeowner Printed Name Homeowner Signature Date

Jose M. Martinez / [Signature] / 03/19/24
Contractor Printed Name Contractor Signature Date

FOR VILLAGE USE ONLY

JW / 4/2/24 / 4/9/24
Application Complete Clerks Next schedule meeting of the Planning Board Nexted scheduled meeting of the Board of Trustees (after Planning Board Meeting Date)

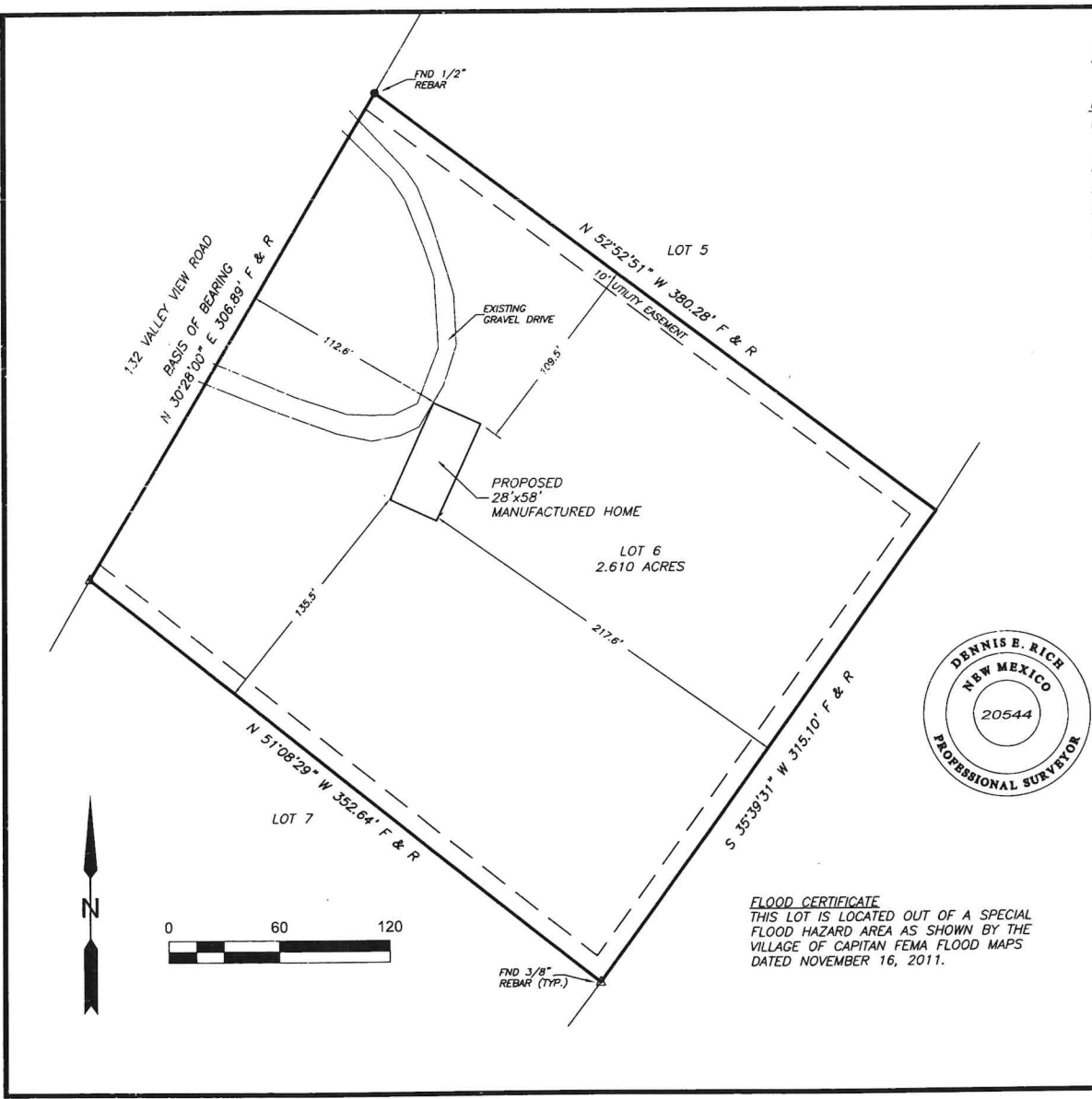
Approved by Planning Board Signature #1

[Signature]

Approved by Planning Board Signature #2

[Signature]

4/2/24
Date



BUILDING PERMIT PLAT

LEGAL DESCRIPTION: Lot 6, Block 4, Big Country Subdivision, Capitan, Lincoln County, New Mexico.

Notes:
R = Record bearing and distance from recorded plat
F = Bearings and distances as located by the field survey
Unless otherwise noted, all property corners were found or set
The acreage shown is from the found corners

CERTIFICATE:
I, DENNIS E. RICH, NEW MEXICO PROFESSIONAL SURVEYOR NUMBER 20544, HEREBY CERTIFY THAT THIS PLAT WAS PREPARED FROM AN ACTUAL GROUND SURVEY PERFORMED BY ME OR UNDER MY SUPERVISION; THAT I AM RESPONSIBLE FOR THIS SURVEY; THAT THIS SURVEY IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF; AND THAT THIS PLAT AND THE FIELD SURVEY UPON WHICH IT IS BASED MEET THE MINIMUM STANDARDS FOR SURVEYING IN NEW MEXICO.

THIS IS A BUILDING PERMIT PLAT FOR PROPOSED IMPROVEMENTS ON AN EXISTING TRACT OF LAND. THIS IS NOT A BOUNDARY SURVEY AS DEFINED BY THE MINIMUM STANDARDS FOR SURVEYING IN NEW MEXICO.

MARCH 6, 2024
DATE OF SURVEY

Dennis E. Rich
DENNIS E. RICH, NMPS NO. 20544



FLOOD CERTIFICATE
THIS LOT IS LOCATED OUT OF A SPECIAL FLOOD HAZARD AREA AS SHOWN BY THE VILLAGE OF CAPITAN FEMA FLOOD MAPS DATED NOVEMBER 16, 2011.

DRAWN BY DER	DATE 03/17/24
SCALE 1"=60'	SHEET 1 of 1
JOB NUMBER 24-047	

SIERRA BLANCA LAND SURVEYS
P.O. BOX 575
229 HAILSTORM ROAD
CAPITAN, NM 88316
(575) 937-5996
NMPLS # 20544

State of New Mexico - Motor Vehicle Division						
Certificate of Vehicle Registration						
LZ	PN0		02/26/2024			
Reg Exp Date Permanent		Vehicle Classification MOBILE HOME		License Number 00237MHC		Audit number 016853368
D.G.V.W 0		Vehicle Identification Number TJ00731AB				Make PAN
Fees Paid \$12.50	WT/Wheels 0	Yr/Model 1985	Body Type DW	Cyls 0	Series PAN	

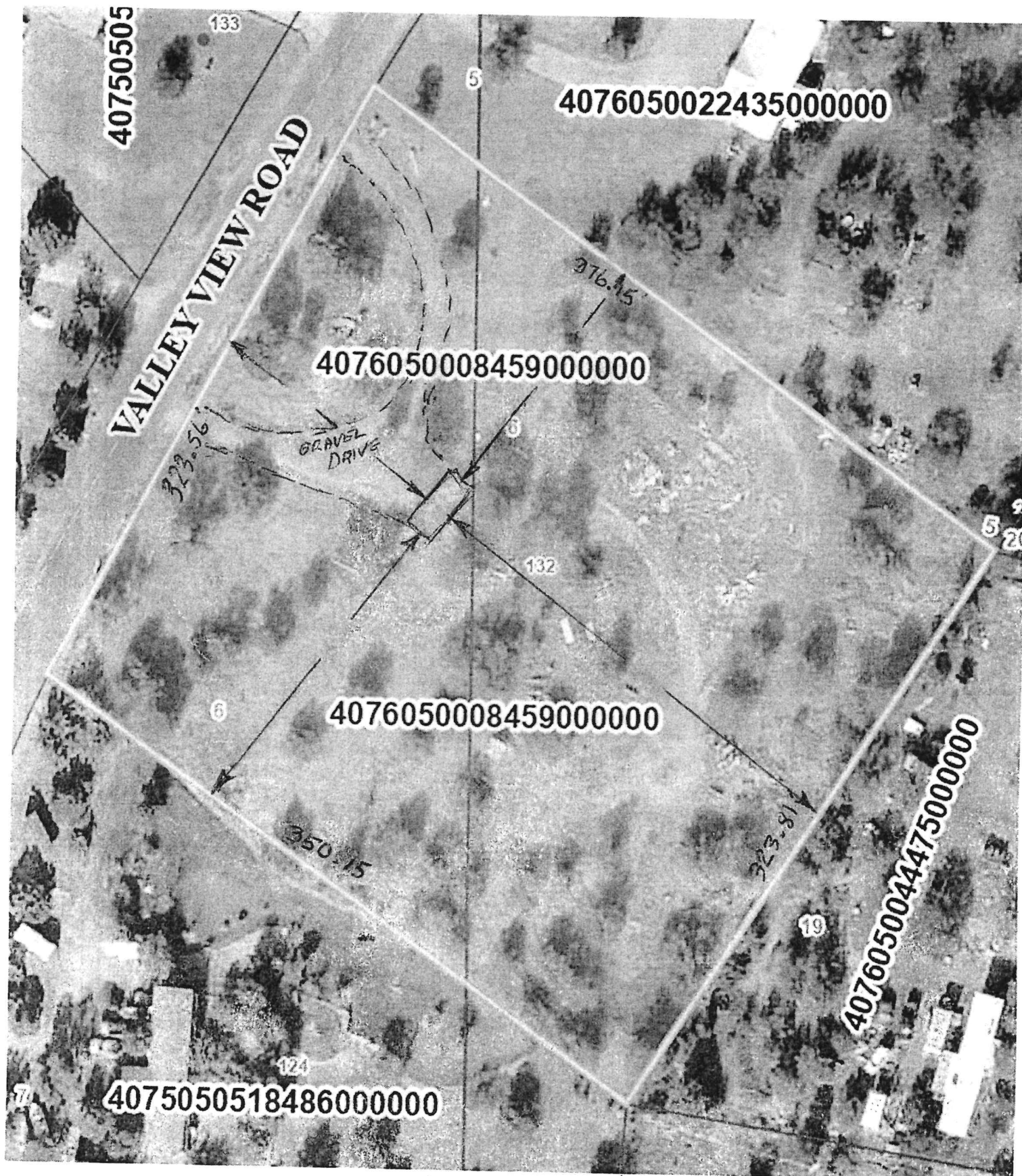
Signature - Owner Must Sign

OWNER AFFIRMS FINANCIAL RESPONSIBILITY AS DEFINED
IN THE MANDATORY FINANCIAL RESPONSIBILITY ACT.

Registered Owner Name and Address	
HERNANDEZ NESTOR ALFONSO	
PO BOX 1934	
CAPITAN NM 88316-1934	




THIS CERTIFICATE AND EVIDENCE OF FINANCIAL RESPONSIBILITY MUST BE AVAILABLE WHILE VEHICLE IS IN USE. MVD-10141 REV 08/21



132 Valley View
Unit Block 4
Lot 6
2.610 Acres

Big Country Subdivision

MVD 10002 REV - 10/2015		APPLICATION FOR VEHICLE TITLE AND REGISTRATION								
PLEASE READ IMPORTANT INFORMATION ON THE REVERSE SIDE										
VEHICLE IDENTIFICATION NUMBER TJ00731AB		TITLE NUMBER 24057PN06032846		YEAR 1985	MAKE PAN	MODEL / SERIES PAN		DATE OF ISSUE 2/26/2024		
SECONDARY ID NUMBER TJ00731B		TYPE OF TITLE ORIGINAL		WT / WHEELS 0		MAJOR COLOR(S) UNK		MINOR		
NAME AND MAILING ADDRESS OF REGISTERED OWNER(S) HERNANDEZ NESTOR ALFONSO PO BOX 1934 CAPITAN, NM 88316-1934				DGVW 0	CYLS. 0	BODY TYPE DW	VEHICLE CLASS MOBILE-HOME		ODOMETER	
				LICENSE PLATE NUMBER 00237MHC		VEHICLE BRAND 1		VEHICLE BRAND 2		TYPE OF FUEL
				OWNER TYPE IND	PREVIOUS TITLE NUMBER AND STATE 2116102Z4206074 NM				DATE OF PURCHASE 2/14/2024	
AGENCY CODE	FLEET NUMBER	COMMERCIAL VEHICLE	2290	2-YEAR REGISTRATION NO		# OF PASSENGERS	# OF DOORS	# OF SEATS		
# OF LIENS 0	PRIMARY REG. OWNER'S SS # / EMPLOYER ID / CRS # ***-**-0632			PRIMARY OWNER'S DOB 2/26/1994		NM DRIVERS LIC. # 511387990		NM VET. CERT. #		
FIRST LIEN HOLDER	FILE DATE		MATURITY DATE		SECOND LIEN HOLDER	FILE DATE		MATURITY DATE		
	NAME AND ADDRESS OF LIEN HOLDER					NAME AND ADDRESS OF LIEN HOLDER				
CANCELLED PLATE		DEALER LIC. #	MOBILE HOME SIZE 58 * 28	CNTY 26	REGISTRATION EXP. 12/31/9999					
TRADE-IN VIN NO. (IF APPLICABLE)					LOCATION OF MOBILE HOME (ADDRESS) 124 PINE RIDGE RD CAPITAN, NM 88316-5014					
RESIDENCE ADDRESS IF DIFFERENT THAN MAILING ADDRESS 115 W DEER TRL CAPITAN, NM 88316-5026					EXCISE TAX AND FEES					
					SALE PRICE: \$10.00					
					LESS TRADE-IN: \$0.00					
					LESS REBATE / DISC: \$0.00					
ODOMETER DISCLOSURE STATEMENT										
FEDERAL AND STATE LAW REQUIRES THE TRANSFEROR (SELLER) OF A VEHICLE TO STATE THE ODOMETER MILEAGE UPON TRANSFER OF OWNERSHIP. ANYONE CONVICTED OF A FRAUDULENT ODOMETER STATEMENT WILL BE SUBJECT TO FINES AND / OR IMPRISONMENT. APPLICANT CERTIFICATION: I HEREBY CERTIFY THAT THE ODOMETER READING OF THE VEHICLE DESCRIBED ABOVE IS: _____ (NO TENTHS) MILES AND THAT TO THE BEST OF MY KNOWLEDGE STATED MILEAGE IS (CHECK ONE OF THE FOLLOWING): <input type="checkbox"/> THE ACTUAL MILEAGE (AM) <input type="checkbox"/> MILEAGE IN EXCESS OF MECHANICAL LIMITS (EL) <input type="checkbox"/> WARNING: NOT THE ACTUAL MILEAGE (ODOMETER DISCREPANCY) (NM) <input type="checkbox"/> EXEMPT (VEHICLE OVER 10 YEARS) (EX)					ACCESSORIES: \$0.00					
					NET DIFFERENCE: \$10.00					
PRINTED NAME OF SELLER _____ SIGNATURE OF SELLER _____ DATE OF STATEMENT _____					NET EXCISE TAX: \$0.00					
					REGISTRATION FEE: \$7.00					
PRINTED NAME OF PURCHASER _____ SIGNATURE OF PURCHASER _____ DATE OF STATEMENT _____					VET. ALLOWANCE:					
					NET REGISTRATION: \$7.00					
NOTICE: PAYMENT OF THE REGISTRATION FEE AND ACCEPTANCE OF THE APPLICATION BY THE MOTOR VEHICLE DIVISION CONSTITUTES AN AFFIRMATION THAT THE APPLICANT FOR TITLE AND REGISTRATION HAS COMPLIED WITH THE REQUIREMENTS OF THE MANDATORY FINANCIAL RESPONSIBILITY ACT, NMSA 1978 66-5-201 THROUGH 66-5-239. APPLICANT CERTIFICATION: I (WE) HEREBY CERTIFY THAT THE INFORMATION GIVEN HEREIN IS TRUE AND CORRECT TO THE BEST OF MY (OUR) KNOWLEDGE AND AFFIRM THAT I (WE) HAVE COMPLIED WITH THE REQUIREMENTS OF THE MANDATORY FINANCIAL RESPONSIBILITY ACT WITH RESPECT TO THIS VEHICLE. (SEE REVERSE SIDE)					LATE TRANSFER FEE:					
					TRANSACTION FEE: \$3.00					
PRINTED NAME OF PRIMARY REG. OWNER _____ SIGNATURE OF PRIMARY REG. OWNER _____ DATE OF STATEMENT _____					ADMIN FEE: \$2.00					
					SPECIAL PLATE FEE:					
PRINTED NAME OF SECONDARY REG. OWNER _____ SIGNATURE OF SECONDARY REG. OWNER _____ DATE OF STATEMENT _____					TIRE RECYCLING FEE:					
					BEAUTIFICATION FEE: \$0.50					
THE DIVISION IS NOT RESPONSIBLE FOR FALSE OR FRAUDULENT STATEMENTS THE APPLICANT/REGISTERED OWNER MAKES IN CONNECTION WITH THIS APPLICATION, NOR IS THE DIVISION LIABLE FOR LIEN RECORDING ERRORS. THE REGISTERED OWNER MUST NOTIFY THE DIVISION OF ANY ERRORS CONTAINED IN THE TITLE AND REGISTRATION ISSUED PURSUANT TO THIS APPLICATION.					TOTAL FEES: \$12.50					
ACCEPTED BY: M.V.D. EMPLOYEE: Linda Zamora					DATE 2/26/2024					



WARRANTY DEED

Alfonso and Maria Hernandez, husband and wife, for consideration paid, grants to Nestor A Hernandez, a single man whose address is 115 West Deer Trail, Capitan, New Mexico and Mackey E. Muller, a single woman, whose address is PO Box 1311, Capitan, New Mexico the following described real estate in LINCOLN County, New Mexico:

132 Valley View Road, Big Country Subdivision
Block 4, Lot 6 containing 2.610 acres as filed in the
Lincoln County records, file 2013 page 5185
201305185 072913 cabinet-J Slide 665

Subject to: Easements, reservations and restrictions of record

With warranty covenants

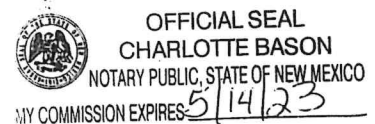
Witness _____ hand _____ and seal _____ this 20th day of May 2019.
Alfonso Hernandez (Seal)
Maria R. Hernandez (Seal)
Mackey Muller (Seal)
Nestor A. Hernandez (Seal)

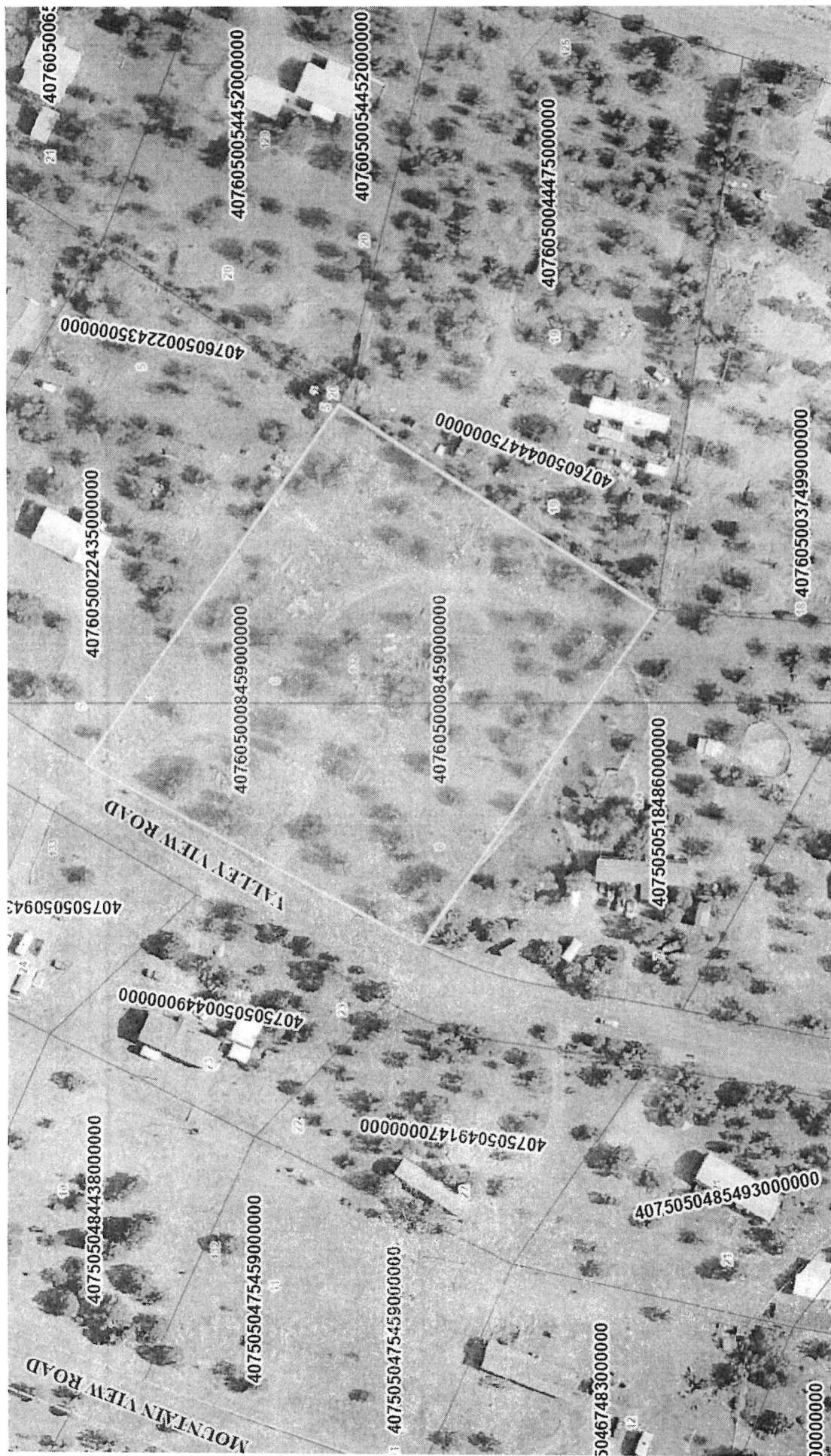


STATE OF NEW MEXICO

COUNTY OF LINCOLN ss.

The forgoing instrument was acknowledged before me this 20th day of May 2019 by Alfonso Hernandez, Maria Hernandez, Mackey Muller & Nestor Hernandez
My commission expires 5/14, 2023
Charlotte Bason
Notary Public





VILLAGE OF CAPITAN
PO BOX 246
CAPITAN, NM 88316
PHONE 505-354-2247 FAX 505-354-2713

#8

APPLICATION FOR:
(circle one)

1) Annexation

4) Water Connections

2) Replat

5) Vacation of Roadway or Easement

3) Subdivision

6) Other - Specify:

Owner/Applicant

^{O'Donnell} Camille[^] & Terry Bullard & Roberta Bullard

Mailing Address

122 Island Rd. Capitan, NM 88316

Telephone (Home)

575-266-5015 (Business) 575-822-7101

If Business Applicant, Business Name

Type of Business

Present Land Use (Attach photographs of site)

See SURVEY

Location of Property and Street Address, if applicable

122 Island Rd. Capitan, NM 88316

Legal Description of Property (Attach additional sheet, if necessary)

Lot 4A BKL, Mountain Vve SD

Lot 3A BKL, Mountain Vve SD

Reason for Application (Attach additional sheet(s), i.e. Medical reports, if necessary)

Replat. property

1. This application must be accompanied by a professionally prepared map of the property in question, or copy thereof, along with proof of ownership. The required map can be a plat map prepared by a registered surveyor, or a copy of an approved subdivision map, or any other professionally prepared map of the site. Proof of ownership can be a recorded deed, real estate contract, or other such proof as may be filed in the deed records of the Lincoln County Clerk.
2. This application must be returned to the Village Clerk no later than five (5) days prior to the next scheduled meeting date of the Planning Commission.
3. Applications for Annexation require additional information on the sheet which will be provided.

Acknowledgement

I, the undersigned Applicant, acknowledge that I have been informed of the date, time and location of the next scheduled meeting of the Planning Commission and the Village Board of Trustees which I or my agent must attend in order to fulfill the requirements of this Application. I understand that failure to appear will void this Application.

Applicant signature

Date

Do not write below this line – for Village use only

Application Complete fw (Clerk's initials)

The next scheduled meeting of the Planning Commission is 4/2/24

The next scheduled meeting of the Board of Trustees (after Planning Commission meeting date) is 4/9/24

Application
Page 3

Application: ☒ Approved ☐ Denied If denied, reasons for denial _____

If denied, certified notice mailed on _____

Planning Board

Peggy M. Wilson
Chairman

Brandon Armstrong
Secretary

4/2/24
Date

Water Board

Chairman

Date

Secretary

Village of Capitan

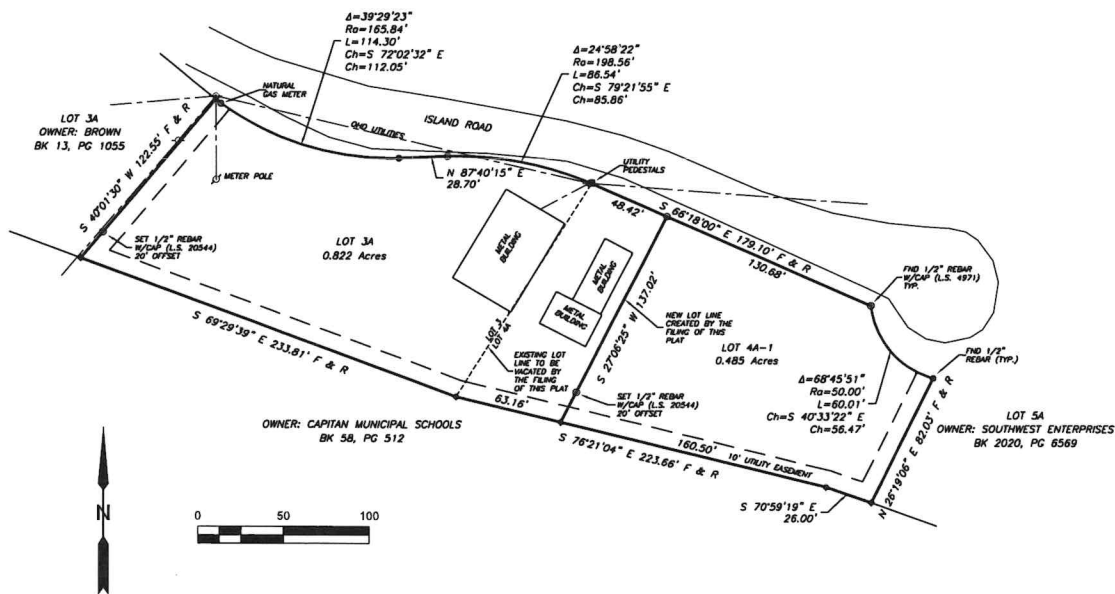
Mayor

Date

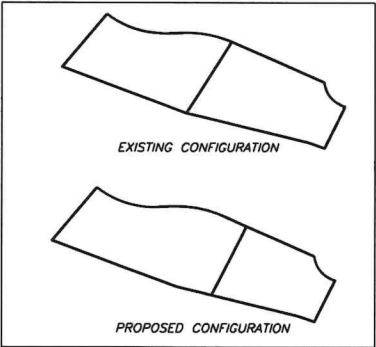
Attest:

Village Clerk

REPLAT OF
LOTS 3 & 4A
BLOCK 1
MT. VUE SUBDIVISION
CAPITAN, LINCOLN COUNTY, NEW MEXICO



OWNER INFO:
LOT 3-ROBERTA BULLARD-BK 2019, PG 1893
OWNER NO. 352340
LOT 4A-TERRY & CAMILLE BULLARD-BK 2019, PG 3438
OWNER NO. 350485



DEDICATION

STATE OF NEW MEXICO) SS
COUNTY OF LINCOLN) SS

KNOW ALL MEN BY THESE PRESENTS THAT ROBERTA BULLARD IS THE RECORD OWNER AND PROPRIETOR OF LOT 3, BLOCK 1, MT. VUE SUBDIVISION, CAPITAN, LINCOLN COUNTY, NEW MEXICO AS SHOWN BY THE PLAT THEREOF FILED OCTOBER 12, 1972 IN TUBE NO. 469 AND THAT TERRY BULLARD AND CAMILLE BULLARD, HUSBAND AND WIFE, AS JOINT TENANTS, ARE THE RECORD OWNERS AND PROPRIETORS OF LOT 4A, BLOCK 1, MT. VUE SUBDIVISION, CAPITAN, LINCOLN COUNTY, NEW MEXICO AS SHOWN BY THE REPLAT OF LOTS 4, 5 & 6, BLOCK 1, MT. VUE SUBDIVISION, FILED MAY 5, 2004, IN CABINET 1, SLIDE NO. 43.

BY THE FILING OF THIS PLAT SAID OWNERS AND PROPRIETORS DO HEREBY CAUSE SAID LOTS TO BE REPLATED AS SHOWN HEREON. THIS PLAT WAS PREPARED WITH THE FREE CONSENT AND IN ACCORDANCE WITH THE DESIRES OF THE UNDERSIGNED OWNERS THEREOF.

ROBERTA BULLARD

TERRY BULLARD

CAMILLE BULLARD

ACKNOWLEDGMENT

STATE OF NEW MEXICO) SS
COUNTY OF LINCOLN) SS

THE FOREGOING INSTRUMENT WAS ACKNOWLEDGED BEFORE ME THIS _____ DAY OF _____, 2024, BY ROBERTA BULLARD.

MY COMMISSION EXPIRES: _____

NOTARY PUBLIC

ACKNOWLEDGMENT

STATE OF NEW MEXICO) SS
COUNTY OF LINCOLN) SS

THE FOREGOING INSTRUMENT WAS ACKNOWLEDGED BEFORE ME THIS _____ DAY OF _____, 2024, BY TERRY BULLARD AND CAMILLE BULLARD, HUSBAND AND WIFE, AS JOINT TENANTS.

MY COMMISSION EXPIRES: _____

NOTARY PUBLIC

APPROVAL BY VILLAGE OF CAPITAN

APPROVED BY THE PLANNING COMMISSION OF THE VILLAGE OF CAPITAN THIS _____ DAY OF _____, 2024.

ATTEST: _____

SECRETARY

CHAIRMAN

APPROVED BY THE GOVERNING BODY OF THE VILLAGE OF CAPITAN THIS _____ DAY OF _____, 2024.

ATTEST: _____

CLERK

MAYOR

APPROVAL BY LINCOLN COUNTY

THE LINCOLN COUNTY ASSESSOR'S OFFICE CERTIFIES THAT TAXES ARE PAID THROUGH THE CURRENT TAXABLE YEAR FOR PARCEL(S) SHOWN ON THIS PLAT.

LINCOLN COUNTY ASSESSOR

DATE

APPROVAL BY UTILITY COMPANIES - NOTE: AN EASEMENT IS RESERVED FOR ALL EXISTING OVERHEAD/UNDERGROUND PUBLIC UTILITIES ON THE LANDS PLATTED HEREON. THIS EASEMENT INCLUDES THE RIGHT OF INGRESS AND EGRESS ACROSS THE OWNER'S PROPERTY CONTAINING THE EASEMENT FOR REPAIR OR REPLACEMENT OF UTILITIES OR APPURTENANCES THERETO.

WINDSTREAM COMMUNICATIONS

TITLE

DATE

OTERO COUNTY ELECTRIC COOPERATIVE

TITLE

DATE

ZIA NATURAL GAS COMPANY

TITLE

DATE

VILLAGE OF CAPITAN WATER AND SEWER DEPARTMENT

TITLE

DATE

CERTIFICATE

I, DENNIS E. RICH, NEW MEXICO PROFESSIONAL SURVEYOR NUMBER 20544, HEREBY CERTIFY THAT THIS PLAT WAS PREPARED FROM AN ACTUAL GROUND SURVEY PERFORMED BY ME OR UNDER MY SUPERVISION, THAT I AM RESPONSIBLE FOR THIS SURVEY, THAT THIS IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF, AND THAT THIS PLAT AND THE FIELD SURVEY UPON WHICH IT IS BASED MEET THE MINIMUM STANDARDS FOR SURVEYING IN NEW MEXICO.

Dennis E. Rich

DENNIS E. RICH, NMPS # 20544

DRAWN BY DER	DATE 2/28/24	SIERRA BLANCA LAND SURVEYS P.O. BOX 575 229 HAILSTORM ROAD CAPITAN, NM 88316 (575) 937-5996 NMPLS # 20544
SCALE 1"=50'	SHEET 1 of 1	
JOB NUMBER 22-306		

STATE OF NEW MEXICO

COUNTY OF LINCOLN

PETITION FOR ANNEXATION

We, the undersigned owners of territory contiguous to the Village of Capitan, Lincoln County, New Mexico, pursuant to the provisions of Section 3-7-17, et seq., NMSA 1978 Comp. Hereby petition to the Governing Body of the Village of Capitan to annex into the corporate limits of said Village that certain territory, contiguous to the present Village limits, as shown by the map thereof, attached hereto, incorporated herein, and made a part hereof. The total acreage to be annexed is _____. Of that total acreage, we are the owners of _____ acres, being a total of the acres in the territory proposed for annexation.

The undersigned is in favor of the proposed annexations.

Date

County of _____

State of _____

The above document was acknowledged before me this _____ day of _____, 200__.

Notary Public

My commission expires:



WARRANTY DEED
(Joint Tenants)

Terry D. Bullard, an unmarried man, for consideration paid grants to Terry D. Bullard, an unmarried man, and Camille B. O'Donnell, an unmarried woman, as joint tenants, whose address is P.O. Box 1132, Capitan, NM 88316, the following described real estate in LINCOLN COUNTY, New Mexico:

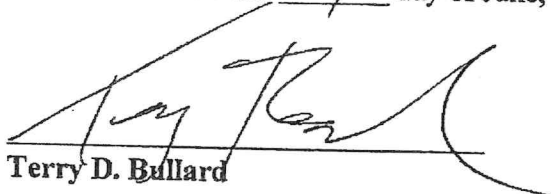
Lots 4A, 5A, and 6A, Block 1 of MOUNTAIN VUE SUBDIVISION, Lincoln County, New Mexico, as shown by the re-plat of Lots 4, 5, and 6, Block 1 of the MOUNTAIN VUE SUBDIVISION, filed in the office of the Lincoln County Clerk and Ex-officio Recorder of Lincoln County, New Mexico.

TOGETHER WITH all improvements thereon;

SUBJECT TO easements, reservations and restrictions of record.

with warranty covenants.

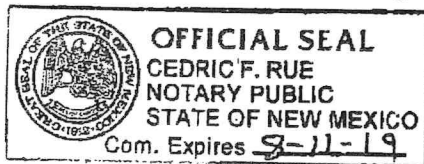
Executed this 24 day of June, 2019.

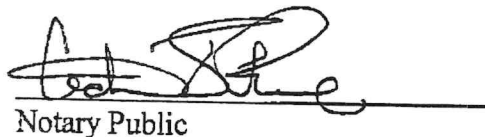

Terry D. Bullard

ACKNOWLEDGMENT FOR NATURAL PERSONS

STATE OF NEW MEXICO)
COUNTY OF SAN DIEGO) SS.
)

This instrument was acknowledged before me this 24 day of June, 2019, by Terry D. Bullard.




Notary Public

My commission expires: 8-11-19



Parcel Number: 4077050163083000000
Owner1: BULLARD, TERRY D O'DONNELL,
CAMILLE B
Mailing Address: PO BOX 1132 CAPITAN NM
88316
Owner1 Number: 350485
Land Value: 29502
Building Value: 27020
Book: 2019
Page: 3438
Subdivision: MT. VUE SD.
Unit Block: 1
Lot: 4A
Legal Description: CONT'G 0.662 AC.
School District: 28I

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.



NEW MEXICO SELF-INSURERS' FUND
FUND HEADQUARTERS
1231 PASEO DE PERALTA • SANTA FE, NEW MEXICO 87501

#9

Date: March 7, 2024
From: Clinton Nicley, *Risk Services Director*, New Mexico Self-Insurers' Fund
To: Member Insureds
Re: Joint Powers Agreement

To Member Insureds:

At its February 7, 2024 regular meeting, the New Mexico Self-Insurers' Fund Board of Trustees formally requested that staff decline program renewals for fiscal year 2025 to non-signatories of the current joint powers agreement, which is attached to this letter for your review. You are in receipt of this correspondence because we do not have record of your executed copy of same.

We ask that you return the signature page of the attached back to our office, with advance .pdf copy emailed to me, and via mail to 1229 Paseo de Peralta, Santa Fe, NM 87501 **no later than April 30, 2024**. If we do not receive an executed copy from you by that date, we intend to provide notice of non-receipt with instructions on how to avoid beginning the new fiscal year uninsured.

If you have any questions regarding above, please contact me at cnicley@nmsif.org.

Respectfully,

A handwritten signature in blue ink that reads "Clinton Nicley".

Clinton Nicley
Risk Services Director

**JOINT POWERS AGREEMENT,
ORGANIZATION AND BYLAWS OF THE NEW MEXICO SELF INSURER'S FUND**

ARTICLE I

- I Definitions
- II Purpose
- III Effective Date and Duration
- IV Creation of Fund
- V Membership
- VI Board of Trustees
- VII Officers, Meetings, Procedures

ARTICLE I

- VIII Administrator and Staff
- IX Powers and Duties of the Board
- X Financing
- XI Additional Members, Terminating Membership
- XII Dissolution and Disposition of Property
- XIII Amendment of Agreement

The authority for this Joint Powers Agreement and bylaws and organization is found in the Joint Powers Agreements Act of the New Mexico Statutes (Sections 11-1-1 to 11-7-1 NMSA 1973), and the local insurance and pooling law, 3-62-1 and 3-62-2 NMSA 1973, as amended.

The employer members which are and may become Members of the New Mexico Self Insurer's Fund are joining together in consideration of the mutual covenants contained herein for the purposes provided in Article II of this agreement, together with such additional purposes as may be hereafter adopted or contained in the Contract and Joint Powers Agreement between the Fund and a Employer Member.

This agreement and bylaws is entered into between the undersigned Member and the New Mexico Self Insurer's Fund. Upon approval and execution, the undersigned agrees to become one of the Members of the Fund upon the conditions of membership as follows:

ARTICLE I. DEFINITIONS

For the purpose of this agreement and bylaws,

1. The term "municipality" shall mean any incorporated city, town, village, county or school district in the State of New Mexico;
2. The term "employer member" or "member" shall mean a municipality which has become a member of the New Mexico Self Insurer's Fund;
3. The term "fund" shall mean the New Mexico Self Insurer's Fund;
4. The term "board of trustees" or "board" shall mean the board of trustees of the New Mexico Self Insurer's Fund;
5. The term "employee" shall mean an employee of an employer member and as may be further defined by applicable contract between the Fund and an employer member, by applicable law or by the board of trustees;
6. The term "insurance" shall mean indemnification against loss, damage or liability arising from unknown or determinable contingencies, or payment of a specified amount upon determinable contingencies;
7. The term "risk" shall mean any chance of loss from contingencies or perils;
8. The term "plan" or "contract" shall mean any program for insurance or self-insurance for member employers or their employees including benefits, services, protection or indemnification for life, accident and health, worker's compensation, casualty, surety or other coverage;
9. The term "premium" or "contribution" shall mean the consideration for insurance or self-insurance as further defined by applicable contract between the fund and an employer member.

ARTICLE II. PURPOSE

The purposes of this agreement and bylaws are to:

1. Permit the Employer Members joining herein to make a more efficient use of their powers and resources by cooperating on a basis that will be of mutual advantage; and
2. Provide a procedure for securing benefits, services, indemnification or protection for Employer Members and their Employees relating to insurance or self-insurance, as authorized by law, of any of the following as they are defined by applicable law:
 - A. Life Insurance for Employees of Member Employers;
 - B. Accident and Health Insurance for Employees of Member Employers;
 - C. Worker's Compensation Insurance for Member Employers and their Employees;
 - D. Casualty Insurance for Member Employers and their Employees;
 - E. Surety Insurance for Member Employers and their Employees;
 - F. Property Insurance for Member Employers and their Employees;
 - G. Vehicle Insurance for Member Employers and their Employees;

ARTICLE III. EFFECTIVE DATE AND DURATION

The effective date of this agreement and bylaws shall be November 1, 1982, or upon approval by the State Secretary of Finance and Administration as provided by the Joint Powers Agreements Act, whichever is later. The Fund shall continue from year to year, without the necessity of a formal renewal by any Member, after its adoption upon its initial membership in the Fund, unless sooner dissolved or extended by mutual agreement.

ARTICLE IV. CREATION OF FUND, OFFICE

To carry out the purposes of this agreement and bylaws, the New Mexico Self Insurer's Fund is created, which Fund is formed, financed, organized, shall operate and may be dissolved in accordance with the provisions of this agreement and bylaws and any Contract between the Fund and a Member. The principal office and situs of the Fund is located at 1231 Paseo de Parilla, Santa Fe, New Mexico 87501.

ARTICLE V. MEMBERSHIP

Membership in the New Mexico Self Insurer's Fund shall consist of those Employer Members which are or become parties to this agreement and contract for insurance with the Fund. Each Member which participates in a Plan or Contract with the Fund shall be entitled to one vote on elections of Fund officers which shall be cast by the governing body, or its designated agent.

ARTICLE VI. BOARD OF TRUSTEES

1. There shall be a Board of eleven (11) trustees for the New Mexico Self Insurer's Fund elected from among the Members of the Fund, with at least one trustee representing an Employer Member in each of the seven (7) districts established by the New Mexico Municipal League, except that the initial appointments shall be made by the New Mexico Municipal League board of directors as follows: three (3) trustees shall be appointed for one-year terms; four (4) trustees shall be appointed for two-year terms; and four (4) trustees shall be appointed for three-year terms. Upon the expiration of these initial terms, the trustees shall be elected for three-year terms commencing on the first day of October after their election.

2. Each trustee shall be an elected or appointed officer of a Member of the Fund. If a trustee ceases to be an elected or appointed officer of a Member of the Fund, the trustee's position shall be deemed vacant.

3. Any vacancy on the Board of Trustees shall be filled by appointment by the chairman with the advice and consent of the remaining trustees for any unexpired term.

4. Trustees may be reimbursed for their time and expenses as are incurred in the performance of their duties as authorized by applicable law and by the Board. No trustee nor the administrator appointed in Article VII shall incur any liability for any action, or failure to act, in such capacity except for gross negligence or willful misconduct.

5. A trustee may be removed from office by a two-thirds (2/3) vote of the other members of the Board for cause, or for failure to attend three (3) consecutive regularly scheduled meetings of the Board without justification acceptable to the chairman.

ARTICLE VII. OFFICERS, MEETINGS, PROCEDURES

The trustees shall elect from among their membership a chairman, vice-chairman and a secretary. The Board shall fix the date, time and place of regular meetings. The Board shall hold a regular meeting, which shall be the annual meeting, at which officers shall be elected following a nomination and voting of Members in accordance with a procedure adopted by the Board of Trustees. Special meetings may be called by the chairman, and in his absence the vice-chairman, or any three (3) members of the Board.

Six (6) trustees shall constitute a quorum for the transaction of business, but any official action of the Board must have a favorable vote by a majority of the trustees of the Board as constituted except as otherwise provided in this agreement and bylaws. The Board shall adopt such procedures as are deemed necessary and desirable for the conduct of its business.

ARTICLE VIII. ADMINISTRATOR AND STAFF

The executive director of the New Mexico Municipal League, or his designee, shall serve as administrator and treasurer of the Fund. The Board of Trustees may appoint such other employees, deputy treasurers, or employ or contract for legal counsel, actuaries or other consultants, as it deems necessary to administer to provide for the Plans, policies or services established pursuant to these bylaws.

ARTICLE IX. POWERS AND DUTIES OF THE BOARD

A. The Board of Trustees may establish and manage any of the Plans, policies and other services contemplated in this agreement and bylaws and the Contract or agreement between the Fund and a Member, and may:

1. Prepare specifications, request bids, and enter into any Contract for the purpose of underwriting, administering or providing any part or all of the Plans, policies or services on behalf of and with Member Employers;

2. Determine the rates, risks, benefits and terms of any Plans, policies or services contemplated in this agreement; adjust the rates and benefits based on claim experience after notice to affected Member Employers;

3. Provide for individual or collective underwriting or other agreements for Member Employers in any Plan, policy or service; serve as the policyholder of any group policies or Plans; determine the methods of claim administration and payment; provide for claim experience for Member Employers collectively or separately;

4. Determine the amount of Contributions or appropriations required from Member Employers for the purpose of participating in any part or all of the Plans, policies or services established pursuant to this agreement and bylaws;

5. Establish standards for eligibility of Member Employers or Employees in any Plan, policy or service, and procedures for enrollment and withdrawal in any Plan, policy or service; and establish effective dates of coverage. The Board shall be the sole judge of whether or not an Employer Member may be admitted to membership;

6. Provide for the administration of the fund or funds established in Article X, for the manner of payments to such fund and for payment of all expenses in connection with the Plans, policies or services which may be established; and establish procedures for safekeeping, handling and investing such fund or funds and any monies received or paid;

7. Establish the duties and records of the administrator to enable the correct billing of Premiums and fees, enrollment of Member Employers and their Employees, and payment of claims;

8. Serve as an appeals body for complaints of Member Employers and their Employees regarding allowance and payment of claims, eligibility and other matters, and establish procedures for grievances of Member Employers and Employees;

9. Study the operation of Plans, policies or services, gross and net costs, administrative costs, benefits, utilization of benefits and claims administration;

10. Incur expenses; acquire and hold property, and enter into agreements necessary to accomplish the purposes of this agreement and bylaws; exercise the full power and authority of any Member of the Fund when requested to do so by the Member governing body; or otherwise provide for necessary activities to accomplish the purposes of this agreement;

11. Provide for annual audit by an independent certified public accountant and for regular financial statements to account for income, expenses, assets and liabilities of the Fund;

12. Provide for independent audit of claim handling procedures, payments and overall operations of the Fund.

B. As the directors of the self-insurance Fund, the Board shall primarily and constantly keep foremost in their deliberation and decisions in operating the Fund that accounts of each of the participating Members are to be maintained separately to reflect Premiums, losses and experience of each Member. At least annually, the Board shall carefully review, study and consider the actual claims or loss experience (including reserves for future claims payments) of each of the Members, the experience rating modification developed or earned by each of the Members, the pro rata savings to the Fund resulting from overall loss experience attributed to each Member, and the pro rata portion of the cost of all catastrophic loss protection reinsurance and aggregate stop loss reinsurance allocated to each Member, as well as the pro rata allocation, as determined by the Board of the other and necessary administrative expenses of the Fund, in order to reasonably determine the actual pro rata cost, expense and loss experience of each Member and in order to maintain as nearly as possible an equitable and reasonable "self-insurance" administration of the Fund as applied to each Member.

C. The Fund shall maintain cash reserves and supplemental reserves computed in accordance with standard actuarial principles, taking into account historical and other data, designed to measure claims development and claims incurred but not yet reported, so that funds will be available to meet these claims as they become due. The Fund shall also establish and maintain a reserve for return of contributions to insure further the fiscal integrity of the Fund in the event of a potential, adverse loss development. This reserve shall be calculated on a Fund year basis, and shall be held for a multi-year period in the decreasing amounts computed as a percent of earned normal Contributions, as set by the Board.

ARTICLE X. FINANCING

The Board of Trustees shall establish a fund or funds as it deems necessary for the purpose of, but not limited to, the following:

1. Payment of Premiums or fees for any part of the Plans, policies or services established pursuant to this agreement and bylaws;
2. Payment of necessary expenses approved by the Board;
3. Payment of claims;
4. Payment of administration expenses; or
5. Payment of other expenses incurred in accomplishing the purposes of this agreement and bylaws.

All monies paid to such fund or funds shall be held in the name of the Fund. After payment of any expenses authorized and compensation of the administrator or other employees and other incidental expenses, any remaining money shall be held for the benefit of the Fund.

The Board shall provide for the manner and dates for preparation by the administrator of an annual budget and reports on the financial condition of any fund or funds.

Each Member Employer shall pay for all costs, Premiums, or other fees attributable to its respective participation in any Plan, policy or service established under this agreement and bylaws, and shall be responsible for its obligations under any Contract entered into with the Fund.

ARTICLE XI. ADDITIONAL MEMBERS, PARTICIPATION, TERMINATING MEMBERSHIP

A. Any eligible Member, as defined in Article I, may join the Fund by adoption of the Joint Powers Agreement by its governing body in accordance with the procedures of the Joint Powers Agreement's Act. Any Member may withdraw from the Fund by a resolution of its governing body after sixty (60) days notice is given in writing to the chairman of the Board of Trustees. Any withdrawing Member shall relinquish all voting rights and privileges. Any and all claim of title or interest to any asset of the Fund after its withdrawal from the Fund shall be as determined by the Board of Trustees, in accordance with this agreement and bylaws and the Contract. The Fund may be terminated by a two-thirds (2/3) vote of the Board of Trustees as constituted;

B. Participation by a Member in any Contract of Insurance offered by the Fund becomes effective at the date and time shown on the certificate or declarations and may be terminated by sixty (60) days written notice of intent to terminate by either party unless otherwise specified under the terms herein or by resolution of the Board. In the event that the Member fails or refuses to make the payments of Premiums as herein provided, the Fund reserves the right to terminate such Member by giving ten (10) days written notice and to collect any and all Premiums that are earned pro rata for the period preceding Contract termination. Interest, collection expenses or penalties may also be levied for non-payment of Premium as the Board of Trustees may decide. No liability shall accrue to the Fund or its Members for any injury or accident occurring to an Employee of a Member after the effective date of the termination notice.

C. The safety engineering services of the Fund are designed to assist Members in following a plan of loss control that may result in reduced losses. The Member agrees that it will cooperate in instituting any and all reasonable safety regulations that may be recommended for the purpose of eliminating or minimizing hazards that would contribute to losses. In the event that the recommendations submitted by the Fund seem unreasonable, the Member has a right to appeal to the Board of Trustees. The Board shall hear the objections of the Member at its next regularly scheduled or special meeting and its decision will be final and binding on all parties.

D. The Member agrees that it will appoint a coordinator of department head rank, and that the Fund shall not be required to contact any other individual except this one person. Any notice to or any agreements with the coordinator shall be binding upon the Member. The Member reserves the right to change the coordinator from time to time by giving written notice to the Fund.

E. The Fund agrees to handle any and all covered claims after notice of injury or claim has been given, and provide a defense. The Member hereby appoints the Fund as its agent and attorney in fact to act in all matters pertaining to processing and handling of claims and shall cooperate fully in supplying any information needed or helpful in such defense. The Fund shall carry on all negotiations and negotiate within authority granted it. If a personal appearance by the Member or an Employee is necessary, the expense of this appearance will be paid by the Member unless otherwise agreed. The Fund will retain and supervise legal counsel on behalf of and at the expense of the Fund necessary for the prosecution of any litigation. All decisions on individual cases shall be made by the Fund, which includes the decision to appeal or not to appeal a final ruling and decision. However, any Member shall have the right in any case involving one of their Employees, to consult with the Fund on any decision made. The Board shall hear the objections of the Member at its next

regularly scheduled or special meeting and their decision will be final and binding on all parties. Any suit brought or defended by the Fund shall be in the name of the Member. Notwithstanding any provisions of this paragraph, all reports and filings required by the Workmen's Compensation Act and the state of any employer will be the responsibility of the Member.

F. The Member agrees to abide by this Agreement and Bylaws and Resolutions of the Board, and any amendments thereto.

G. The Fund and its agents are authorized at all reasonable times to inspect all work places, machinery, appliances and equipment of the Member, and books, contracts, and records related to payroll, employment job class, Premium, expenditures, or similar financial and employment data during the Members enrollment in the Fund and within two (2) years after final termination of membership in the Fund.

ARTICLE XII. DISSOLUTION AND DISPOSITION OF PROPERTY

The title to all property, real and personal, acquired by the Fund shall be vested in the Fund. In the event of termination of the Fund, such property shall belong to the Members of the Fund according to their participation in the Fund and in accordance with criteria developed by the Board of Trustees. Upon partial or complete termination of the Fund, the vote of at least two-thirds (2/3) of the Board of Trustees of the Fund is binding in all respects as to the disposition of property and dissolution of the Fund. The Board of Trustees shall serve as trustees for the disposition of property or funds, payment of obligations, dissolution and winding up of the affairs of the Fund.

ARTICLE XIII. AMENDMENT

These bylaws may be amended from time to time upon:

1. Recommendation of any member of the Board of Trustees and approval by at least two-thirds (2/3) of the Board of Trustees as constituted; or

2. Petition proposed by at least twenty percent (20%) of the Members of the Fund and approval by at least two-thirds (2/3) of the members of the Board of Trustees as constituted.

Any proposed amendment shall be circulated to trustees at least thirty (30) days prior to the date that approval is required by the Board.

IN WITNESS WHEREOF, the parties have hereunto set their hands by this ____ day of _____.

Member Name

By: Signature of Authorized Officer

Name (Print) and Title

The Coordinator for the Member is Fiscal Officer

Date Adopted by Board: November 1, 1982.
Approved by Secretary of Finance and Administration: /s/ Denise D. Port
March 11,

Amended May 19, 1984
Ratified August 14, 1985

Consolidated December 29, 1986 in One Document
(Bylaws and Joint Powers Agreement)

Amended June 26, 1987, Articles I, II and V by striking "or employer" in Article I paragraph 2; by adding F and G to Article II; and by changing "or" to "and" and adding "which participates in a Plan or Contract with the Fund" on lines 2 and 3 of Article V.

VILLAGE OF CAPITAN
AN EQUAL OPPORTUNITY EMPLOYER

APPLICATION FOR EMPLOYMENT
COMPLETE BOTH SIDES

#10

Applicant Information

Last Name Edwards		First SMITH	M.I. R	Date 10-4-23	
Street Address 214 W. 1st		City Capitan	State NM	Zip 88316	
MAILING ADDRESS P.O. Box 1391		City Capitan	State NM	Zip 88316	
Phone	Cell 575-840-3125	Email			
Have you ever applied to the Village before? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If Yes, when?					
Are you a veteran Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>					
If selected for employment are you willing to submit to a background check? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>					

Position

Position you are applying for: Gift Store	Available start date: Oct. 20	Desired pay 12.00
--	----------------------------------	----------------------

Education

High School Roswell	Location Roswell	Years attended 4	Degree received
College ENMU	Location Roswell	Years attended 1	Degree received
Other	Location	Years attended	Degree received

Employment History

Employer (1) Brewer Oil	Job responsibilities Sales Clerk	Dates employed 8-24-20 - Present
Address 220 W. 1st	Work Phone 575-354-2233	Salary 15.50
Employer (2)	Job responsibilities	Dates employed
Address	Work Phone	Salary
Employer (3)	Job responsibilities	Dates employed
Address	Work Phone	Salary
Employer (4)	Job responsibilities	Dates employed
Address	Work Phone	Salary

APPLICATION (continued)

LIST SPECIAL SKILLS OR OTHER INFORMATION

20 yrs Retail exp

REFERENCES: List the Names of three people not related to you whom you have known at least one year

Name (1)	Graver Nolan	Phone Number	575-937-8781	Years Acquainted	38
Name (2)	Todd Haynie	Phone Number	720-383-4038	Years Acquainted	40
Name (3)	SCOT Haynie	Phone Number	407-709-0793	Years Acquainted	40

EMERGENCY CONTACT INFORMATION

Name	AMY NOLING	Address	WISCONSIN	Phone/Cell	480-599-1480	Relationship	SISTER
Name	ERICA DOBROTT	Address	AZ	Phone/Cell	480-560-7163	Relationship	SISTER

Disclaimer and Signature

I certify that the information contained in this application is correct to the best of my knowledge. I understand that to falsify information is grounds for refusing to hire me, or for discharge should I be hired.

I authorize any person, organization or company listed on the application to furnish you any and all information concerning my previous employment, education and qualifications for employment. I also authorize you to request and receive such information.

In consideration for my employment, I agree to abide by the rules and regulations, codes and ordinances of the Village of Capitan, which may be changed, withdrawn, added or interpreted at any time, at the Village of Capitan's sole option and without prior notice to me.

I Also acknowledge that my employment may be terminated, or any offer or acceptance of employment withdrawn, at any time, with or without cause, and with or without prior notice at the option of the Village of Capitan or myself.

Signature	Edward Smith	Date	10-4-23
Print Name	Edward Smith		

#11

BUDGET ADJUSTMENT
2023-2024
GENERAL FUND/CAPITAL PROJECTS
RESOLUTION 2024-11

WHEREAS, the Village of Capitan is approved to receive \$115,830.00 from the State of New Mexico Department of Transportation, Capital Project HW2L200594, to Road Improvements, and;

WHEREAS, the Village of Capitan's matching funds for the project will be \$38,610.00, which was approved in regular session on Tuesday, June 13, 2023, and;

WHEREAS, the Local Government Road Fund Project was not included in the 2023-2024 budget, and;

NOW THEREFORE, BE IT RESOLVED that the Governing Body of the Village of Capitan respectfully requests authorization and approval from the DFA to increase the amount of budgeted revenues in the General Fund by \$115,830.00 and to increase the amount of budgeted expenses in the General Fund by \$38,610.00.

DONE, PASSED AND APPROVED by the Governing Body of the Village of Capitan, Lincoln County, New Mexico on this 9th day of April, 2024

Minerva Davalos, Mayor

ATTEST:

Angela Autrey
Village Clerk

State of New Mexico - DFA Local Government Division
Budget Adjustment Request - Capitan (Village) - 2024
General Fund/Capital Projects

Bar ID	Contact	Phone	Email	Status
13-141-15990				ENTITY

Details

Fund	Department	Object Code	PreAdjusted Budget	Adjustment	Adjusted Budget
39900 Other Capital Projects	0001 No Department	47398 Other State Distributions (operational)	0.00	115,830.00	115,830.00
39900 Other Capital Projects	2002 General Administration	58040 Infrastructure	0.00	115,830.00	115,830.00

Justification

Compliance with Section 6-6-2, NMSA, 1978 compilation:

1. The requested budget adjustments were authorized at a scheduled Governing Body meeting open to the public on **2024-04-09**
2. Justification should provide a sufficient explanation for budget adjustment. Backup documentation such as grant award letter or other documents requested by Budget and Finance Analysts, should be submitted on LGBMS.

Approvals

Name	Role	Date
	Entity Submitter	
	Analyst	
	Bureau Chief	

12

BUDGET ADJUSTMENT
2023-2024
GENERAL FUND/CAPITAL PROJECTS
RESOLUTION 2024-12

WHEREAS, the Village of Capitan is approved to receive \$90,000.00 from the State of New Mexico Department of Transportation, Capital Project HW2L200621, to Road Improvements, and;

WHEREAS, the Village of Capitan's matching funds for the project will be \$30,000.00, which was approved in regular session on Tuesday, June 13, 2023, and;

WHEREAS, the Local Government Road Fund Project was not included in the 2023-2024 budget, and;

NOW THEREFORE, BE IT RESOLVED that the Governing Body of the Village of Capitan respectfully requests authorization and approval from the DFA to increase the amount of budgeted revenues in the General Fund by \$90,000.00 and to increase the amount of budgeted expenses in the General Fund by \$30,000.00.

DONE, PASSED AND APPROVED by the Governing Body of the Village of Capitan, Lincoln County, New Mexico on this 9th day of April, 2024

Minerva Davalos, Mayor

ATTEST:

Angela Autrey
Village Clerk

State of New Mexico - DFA Local Government Division
Budget Adjustment Request - Capitan (Village) - 2024
General Fund Capital Projects

Bar ID	Contact	Phone	Email	Status
13-141-15992				ENTITY

Details

Fund	Department	Object Code	PreAdjusted Budget	Adjustment	Adjusted Budget
39900 Other Capital Projects	0001 No Department	47398 Other State Distributions (operational)	0.00	90,000.00	90,000.00
39900 Other Capital Projects	2002 General Administration	58040 Infrastructure	0.00	90,000.00	90,000.00

Justification

Compliance with Section 6-6-2, NMSA, 1978 compilation:

1. The requested budget adjustments were authorized at a scheduled Governing Body meeting open to the public on **2024-04-09**
2. Justification should provide a sufficient explanation for budget adjustment. Backup documentation such as grant award letter or other documents requested by Budget and Finance Analysts, should be submitted on LGBMS.

Approvals

Name	Role	Date
	Entity Submitter	
	Analyst	
	Bureau Chief	

13

BUDGET ADJUSTMENT
2023-2024
GENERAL FUND/CAPITAL PROJECTS
RESOLUTION 2024-13

WHEREAS, the Village of Capitan is approved to receive \$1,377,500.00 from the State of New Mexico Department of Transportation, Capital Project LP20043, to Road Improvements, and;

WHEREAS, the Village of Capitan's matching funds for the project will be \$72,500.00, which was approved in regular session on Tuesday, October 10, 2023, and;

WHEREAS, the Transportation Project Fund was not included in the 2023-2024 budget, and;

NOW THEREFORE, BE IT RESOLVED that the Governing Body of the Village of Capitan respectfully requests authorization and approval from the DFA to increase the amount of budgeted revenues in the General Fund by \$1,377,500.00 and to increase the amount of budgeted expenses in the General Fund by \$72,500.00.

DONE, PASSED AND APPROVED by the Governing Body of the Village of Capitan, Lincoln County, New Mexico on this 9th day of April, 2024

Minerva Davalos, Mayor

ATTEST:

Angela Autrey
Village Clerk

State of New Mexico - DFA Local Government Division
Budget Adjustment Request - Capitan (Village) - 2024
General Fund Capital Projects

Bar ID	Contact	Phone	Email	Status
13-141-15993				ENTITY

Details

Fund	Department	Object Code	PreAdjusted Budget	Adjustment	Adjusted Budget
39900 Other Capital Projects	0001 No Department	47398 Other State Distributions (operational)	0.00	1,377,500.00	1,377,500.00
39900 Other Capital Projects	2002 General Administration	58040 Infrastructure	0.00	1,377,500.00	1,377,500.00

Justification

Compliance with Section 6-6-2, NMSA, 1978 compilation:

1. The requested budget adjustments were authorized at a scheduled Governing Body meeting open to the public on **2024-04-09**
2. Justification should provide a sufficient explanation for budget adjustment. Backup documentation such as grant award letter or other documents requested by Budget and Finance Analysts, should be submitted on LGBMS.

Approvals

Name	Role	Date
	Entity Submitter	
	Analyst	
	Bureau Chief	