

**Draft Minutes
Regular Trustee Meeting
April 16th, 2024
6:00 P.M**

The Village of Capitan Board of Trustees met for a regular meeting on Tuesday March 12th, 2024 at the Village Hall in Capitan, New Mexico at 6:00 PM.

Mayor Davalos Called the meeting to order at 6:00 PM

Roll Call: Mayor Davalos – Present, Mayor ProTem Cleckler – Here, Trustee Shearer – Absent, Trustee Hair – Here, Trustee Menix – Here, The Village Clerk Angela Autrey, Chief of Police Randy Spear, Water Department Head Steve Osborn, Street Department Head Johnathan LaMay, and Fire Chief Keven Kennedy and Finance Officer LeAnne Brasher arrived later.

Item #1 Approval of the Agenda.

Trustee Cleckler motioned to approve the agenda. Trustee Hair seconded the motion. All in favor.

Discussion: No discussion was made on this item.

Roll Call: Trustee ProTem Cleckler – Yes, Trustee Menix – Yes, Trustee Hair – Yes, Trustee Shearer – Yes. All in favor.

Item #2 Mayor and Trustee Comments.

Trustee Hair – I have no comment at this time.

Trustee Menix – Steve, thank you for sending that stuff. Is it possible to get a synopsis from you on that and then get it on the agenda for the next meeting so that we have time to go over all of it? Read it so that we can ask questions and actually discuss it. Can you just give a synopsis to know what we are looking at?

Steve Osborn – The EPA, due to Flint Michigan. They had all of the lead and copper disaster. From changing water sources. They poisoned a bunch of people by that water. Long story short, the EPA came out with, every community water system, every water system has to comply with lead and copper rules. Whether you think that you have lead in you system at all or you don't. We are responsible for having a lead and copper inventory, we have to prove via pictures, dates, physically verifying all of that stuff. The customers can do that too, but they have to have receipts. We have to prove what every single tap, both our side and what the customers side has. We've got a deadline of October 16th of this year. It's been coming for a while. We've been trying to figure out exactly what they want and their final ruling was not that long ago. There will be extra testing. We've got to test daycares, elementary schools. Very frequently. We have education requirements that we have to put out, and flyers so that everybody in town understands. We may be responsible if we do have any lead lines, we'd have to replace ours. It was a little vague but we may have to replace customers that are low income. We have an add out right now for a temporary laborer. One to two. We are going to do all of the educational stuff we can and get as much information as we can. We will probably have to hydro excavate

around each meter can, a percentage of it, to determine for sure what the water line coming in and going out is. That is going to be extremely time consuming. We have eight hundred and seventy-ish water taps. It's going to take a while. We might can do a couple a day, maybe four. It's going to be a long process. With the previous Board, in the budget, we budgeted for two employees for that purpose. Take money out of capital. That's the only way they could do it. We are putting in to my budget currently, to try to hire at least one full-time from there on, but we have to have the revenue to do that.

Trustee Menix – Do you mind coming back when we have a chance to read all of that?
(addressing Village Clerk) Can we get that in our packet?

Steve Osborn – Sure.

Mayor Davalos – Maybe we could have a Public Hearing so that we could all discuss it.

Trustee Menix – That would be awesome.

Mayor Davalos – What he did not mention. This mandate, when it came out, it is non-funded. So, we have to pick up the funding. For this testing, and I don't know about materials, if we have to do that.

Steve Osborn – It is, and it isn't. There will be funding available for it but right now we are not eligible because of the audits. They put a lot of money out to do it but, because of our audit, we can't get any of it ahead of time. If I could get ahold of a pot holer and two guys, in order to do that, that would be great. There is funding there, but we are not eligible right now.

Trustee Cleckler – I have a question for Kevin. He's not here so maybe Peggy. Peggy reached out to me and to all of the trustees about the 4 vehicles. I thought Kevin was going to get back with me with the information so I could write a letter. I haven't heard from anybody.

Peggy Wilson – We got community letters, and we are fine. It's 100% there is no matching.

Trustee Cleckler – Like I said, I thought he was going to reach out. I think it would be nice to have the Trustee's input and approval on it. But I never heard anything, so I was wondering where that was.

Peggy Wilson – I can't speak for Kevin. I spoke to you and I didn't realize.....

Trustee Cleckler – I was under the impression, because they needed more information on the grant, he would reach out with me with the information so that I can write the letter. Did the other Trustee's write letters? I don't know.

Trustee Hair – I did.

Trustee Menix – I wasn't even asked. I don't know what you are talking about. I'm in the dark, I'm clueless.

Peggy Wilson – I wrote a grant for 4 vehicles for the Road and Water Department. One of them is a new snow plow. Because our snow plow now, when it get's loaded, it make's it hard getting up the hill, and the maintenance cost and the gas cost of the ones we currently have are just astronomical. They need to be replaced. Kevin and I found a grant that would pay 100% so we put in for it through Senator Lujan Grisham's office. They sent us an application, so we filled it out and sent it off.

Trustee Menix – I would have liked to have seen that. I'm not against it but.....

Trustee Cleckler – I'm not against it, I just wanted the information on it.

Peggy Wilson – I make an offer, I'm usually here Mondays and Tuesdays. If you guys want to come in, I can explain grants to you and show you the things on my desk. I have seven grants waiting for the audit before I can even start looking at them. Most of them are foundation kind of grants which are kind of given to communities. I have no problem telling you guys what kind of grants we are looking at, at all, and showing them to you. It's just a lot of times, in some cases, I have 10 days to get it turned around. By the time it gets to me and Kevin, we have a really short time frame to get it back in.

Trustee Cleckler – I understand that. Am I supposed to ask or what?

Peggy Wilson- The only one right know that I'm working on other than the 4 vehicles, is a Monument that's free for our Depot. "On this site, this such and such date, happened." I'm going to put in for the Depot. In 1911 our Depot was delivered, and some history on it. In front of the Depot. That's also a free one.

Trustee Cleckler- I was waiting for the information so that I can write a letter. I'm all for free vehicles. I don't want people to think that I was not for it. I was just waiting for the information

Mayor Davalos- I have no comments today.

Item #3 Public Input (2 Minutes Per Speaker).

Allison Provine – Number 9. At the end of it, it says, JPA. What does JPA stand for?

Village Clerk Autrey – Joint Powers Agreement.

Allison Provine- Who is the, Joint Powers, we are agreeing with?

Village Clerk Autrey- It's with our Insurance Company.

Allison Provine – Okay. Um, 11,12, and 13 are approval of Resolution 2024-11, 2024-12, 2024-13 Budget Adjustments for NMDOT, Capital Project and there is a long number thing afterwards. What are those standing for?

Mayor Davalos- Okay, on these things, right now it's for a comment. When we get to those, there will be a lot more explanation on what's going on when we get to them.

Allison Provine- This is kind of like a foreign language to me.

Francis Trailer- Peggy are those vehicles, gas or diesel vehicles?

Peggy Wilson- I think they are gas vehicles. We are not going to do electric.

Item #4 Discussion/Action – Approval of the Minutes – Regular Trustee Meeting March 12th, 2024.

Trustee Hair made a motion to approve the minutes. Trustee Cleckler seconded the motion. Motion passed. All in favor.

Discussion: There was no discussion on this item.

Roll Call: Trustee Cleckler – Yes, Trustee Hair – Yes, Trustee Menix – Yes. All in favor Motion passed.

Item #5 Discussion/Action – Approval of March 2024 Bills Paid.

Trustee Hair Made the motion. Trustee Cleckler seconded the motion.

Motion did not pass. 2 No 1 Yes.

Discussion:

Trustee Cleckler – We don't have a budget guys. How can we approve?

Mayor Davalos – These are bills that we have paid.

Trustee Cleckler – I know it's paid, but without a budget we don't know.... I understand that this is paid but aren't we supposed to have a budget so we can go over this stuff to see it?

Mayor Davalos – We are working on the budget for....

Trustee Cleckler – A March budget report?

Village Clerk Autrey – We just got it to you. It's in your box. She just literally got it done.

Trustee Cleckler – Like I said. Until I have time to go over it. Sorry, I asked for it last week if we could.

Village Clerk Autrey – We were out of town in training.

Trustee Cleckler – I know.

Mayor Davalos- With them being out of town last week, it set them back quite a bit. So, she just got it done. We are working as hard we can. Like I said, she was just able to get it done.

Trustee Menix – I have some questions. I just want some knowledge on this. I guess I need to ask Kevin. Good Earth Products? Can you explain to me what that is?

Kevin Kennedy- It's a company that gives you cleaning supplies and different kinds of chemical stuff.

Trustee Menix- There are names here and I don't know what it's for. Then, New Mexico EDGE.

Village Clerk Autrey – Yes, those are for classes.

Trustee Menix- That's the classes, okay. Then there is a Bows reserve account. Pitany Bowes?

Village Clerk Autrey – That's for our stamp machine. Postage.

Trustee Menix – There's four payments to Dennis Engineering. Is that all for, what's supposed to be Tiger Drive?

Kevin Kennedy- It's all for projects. Whether it's for Long Rd., or Tiger Drive. Those are the two we are looking at.

Trustee Menix- Then there is one here for Coppler Law Firm for Greentree. I understand that Zach can't represent because, he's

Mayor Davalos- Conflict of Interest, Yes.

Trustee Menix- Right, but we have free Lawyers through the Municipal League. So, I don't understand why we keep paying... We a huge Lawyer fee the last time. For some company that I don't even know what the stuff was for. I don't understand why we keep paying outside while we have available, through the Municipal League, free stuff. I don't know why this person was called either.

Village Clerk Autrey –I honestly don't ether, because I didn't know that we had another bill. I probably signed it, but I thought it was for....

Mayor Davalos – I don't think that the Municipal League would furnish an attorney for an item like this. I believe the ones through the Municipal League for litigation against anything going on with the Village. I don't know for sure. I can research that and get back with you on it.

Trustee Menix- Right and I agree but we don't have why this person was called, or what the discussion was about or anything.

Village Clerk Autrey – I can tell you why he was called, but it was before. He hasn't been called since. So, I don't know if it's still on that, if he worked on it.

Trustee Cleckler- I would like to see why we are contacting Coppler and the transactions of what transactions of what went on between them.

Village Clerk Autrey – I should have all of that.

Trustee Menix – Like I said, last time it was like \$1,600 in lawyers' fees. I don't even know why we are paying these lawyers' fees. It just has their name and the amount.

Village Clerk Autrey –That's fine we can get that to you.

Trustee Menix – We should be educated on this. Then again, approving, we are spending a lot of money that I don't know exactly. Some of this stuff I do know but again, when are we going to get our budget and when are we going to know our bottom line?

Roll Call: Trustee Cleckler – No, Trustee Hair – Yes, Trustee Menix – No. Motion did not pass.

Item #6 Discussion/Action – Approval of Application for Funding Recommended Though the Lodger’s Tax, not to exceed \$500.00 for Smokey Bear’s 80th Birth day Parade. Peggy Wilson.

Trustee Menix made the motion to approve. Trustee Hair seconded the motion. All in favor. The motion passed.

Discussion:

Peggy Wilson- The money right now where we are at is \$212, and I don’t expect to go any higher than that, is for postage, posters and signs to go on the side of the cars, is what we’ve spent.

Trustee Cleckler- Do you know how many entry’s we have for the parade?

Peggy Wilson- Right now, I only have 10. But traditionally, from what I understand that everybody comes in, in the last 10 days. So, we’re prepared.

Mayor Davalos- Other time’s they just show up also.

Trustee Menix- Thank you to everybody that’s been working on that. I know it’s been a lot, a lot of work.

Roll Call: Trustee Cleckler – Yes, Trustee Hair - Yes, Trustee Menix – Yes. Motioned passed.

Item # 7 Discussion/Action - Approval of Recommendation Application for Replat on 112 Island Rd., Capitan New Mexico, 88316. - Camille O’Donnell, Terry Bullard & Roberta Bullard.

Trustee Menix Motioned to approve. Trustee Cleckler seconded the motion.

All in favor. Motion Passed.

Discussion: There was no discussion on this item.

Roll Call: Trustee Cleckler – Yes, Trustee Hair – Yes, Trustee Menix – Yes. Motion passed

Item #8 Discussion/Action – Approval of Application for Mobile/Manufactured Home at 132 Valley View Rd. Capitan, New Mexico 88316. – Nestor Hernandez

Trustee Hair motioned to approve the application. Trustee Menix seconded the motion. All in favor. Motion Passed.

Discussion: There was no discussion on this item.

Roll Call: Trustee Cleckler – Yes, Trustee Hair – Yes, Trustee Menix – Yes. Motion Passed.

Item #9 Discussion/Action – Approval of Renewal New Mexico Self-Insurers’ Fund JPA.

Trustee Menix moved to approve. Trustee Cleckler seconded the motion. All in favor.

Discussion: No discussion is made on this item.

Roll Call: Trustee Cleckler – Yes, Trustee Hair – Yes, Trustee Menix – Yes. Motion passed.

Item #10 Discussion/Action – Approval to Hire Edward Smith as Part-Time at the Smokey Bear Gift Shop at an hourly rate of \$13.50.

Trustee Hair motioned to approve. Trustee Cleckler seconded the motion. Motion did not pass.

1 Abstain, 1 No, 1 Yes

Discussion:

Trustee Cleckler- I have a question. So, Ed’s hired to replace the lady that was hired in December or January.

Village Clerk Autrey - She didn’t last. She only worked like 2 weeks.

Trustee Cleckler- Does the position have to be reposed?

Village Clerk Autrey - He was next on our list.

Trustee Cleckler- I thought statutes were, that if there were a vacancy, you would have to repost.

Village Clerk Autrey - Because she didn't last that long, we didn't have to repost, because he had already put in his application. The other thing is, we were trying to wait on budget stuff to make sure. And now we have too because we can't keep it open the way we need to.

Roll Call: Trustee Cleckler – Abstained (Conflict of interest), Trustee Hair – Yes, Trustee Menix – No. Motion did not pass.

Item #11 Discussion/Action – Approval of Resolution 2024-11 Budget Adjustment NMDOT, Capital Project HW2L200594. Mt. Terrace and Promise Ln.

Item #12 Discussion/Action – Approval of Resolution 2024-12 Budget Adjustment NMDOT, Capital Project HW2L00594.

Item #13 Discussion/Action – Approval of Resolution 2024-13 Budget Adjustment NMDOT, Capital Project LP20043.

Trustee Menix motioned to bring all three Resolutions to the table for discussion. Trustee Hair seconded the motion. All were in favor.

Trustee Menix amended her first motion and motioned to vote on all three Resolutions. Trustee Hair seconded the motion. All were in favor the motion passed.

Discussion:

Mayor Davalos- The notes I have on this one is that it's Promise Ln.

Trustee Menix- Is this something that we are already working on, or is this something that is in the future?

Kevin Kennedy - It's operating right now. All three of these projects are operating right now. They were approved through the last council, last year. All these Resolutions are doing, is moving the match money into the line item.

Trustee Menix – This is all cash that we have to come up with.

Kevin Kennedy – No. On the Mt. Terrace job, Johnathan is doing the in-kind work on to rebuild the road.

Trustee Menix – The second one is \$30,000 match, right?

Kevin Kennedy – Correct The second is Long Rd. and it's a \$38,000 Match.

Trustee Menix- Are we doing that one as well?

Kevin Kennedy – This is a survey job. All this is doing is surveying Long Rd.

Trustee Menix – Why are we surveying it?

Kevin Kennedy- So we can pave it. You have to have it Engineered before you progress to the construction part of it.

Trustee Menix – We have to come up with, \$30,000

Trustee Cleckler - \$38,500 I think.

Mayor Davalos – Number 11 is Mt. Terrace. That one is In-kind, no cash.

Public Alison Provine – What's being done exactly?

Kevin Kennedy – We are re-building the road.

Trustee Cleckler- You know where they are working on the road out there?

Public Alison Provine -Yes

Trustee Cleckler- That's, that project there.

Trustee Menix- Number 12.

Mayor Davalos – That's Long Rd.

Trustee Menix- That's the \$30,000 we have to come up with.

Kevin Kennedy – Right

Public Alison Provine – So \$30,000 is Long Rd. not \$38,000. Okay.

Trustee Menix – And then #13.

Mayor Davalos – 13 is Tiger Dr.

Trustee Menix – And we have to come up with \$72,000. Those were my questions. Was this budgeted from last year's budget? Was it put in last year's budget?

Mayor Davalos – They approved it last year's administration.

Trustee Cleckler – They approved it, but it wasn't put in the budget.

Trustee Menix – That's \$100,000.

Village Clerk Autrey – We do have money in our money market account that we can put into our budget for these.

Trustee Menix – So it would have to come out of the money market?

Village Clerk Autrey – It doesn't have to but, it's there if we need to.

Trustee Cleckler – So next week on Tuesday, Carr & Riggs are going to be here?

Village Clerk Autrey – They will be by Zoom.

Trustee Cleckler – We have, hopefully, somebody from the DFA?

Village Clerk Autrey – We are second on the list for him to come in.

Trustee Cleckler – I'm worried about spending money. We show we have the money in the bank account but that's the money they've already given us. The million something, that the State's given us for Tiger. Then we have to come up with, \$110,000 I guess on the match.

Kevin Kennedy – One is 30 the other is 72.

Trustee Cleckler – I know, but lumped together. If Johnathan can do all the...

Johnathan LaMay – I can't.

Trustee Cleckler – I haven't seen LeAnne to ask her where the money is coming from.

Village Clerk Autrey – I can go get her. She is still working. (Leaves meeting room)

Mayor Davalos – On these three projects, they are ongoing and need to let you know. The money has already come in from the State. Some of these funds have already been used. So being approved and got the approval from the past administration, we are basically bound by that.

Kevin Kennedy – If we re-nig on that, it's a breach of contract and the State will come after us for all of the money that they give us already.

Mayor Davalos – That's why Angela was telling us, we looked back and working on the budget and we do have that money in the money market, we can use some of that money but still have some left over in that money market. We are not going to use it all.

Trustee Cleckler – So, my question is, why was this not brought to us before we started spending the money?

Kevin Kennedy – Because, we started spending the money last year. Before January.

Trustee Cleckler – I get that, but why wasn't resolution on an agenda for last year. For the previous board?

Kevin Kennedy – We are trying to progress to a new way to move money the proper way.

Finance Officer Brasher – We just received the funds in the last couple of months. When I spoke to Joshua at the LGBMS (Local Budget Management System) he told me, in order to put that money into our budget, I have to have a resolution. So, these are the resolutions.

Village Clerk Autrey – I was going to say, they didn't use to put the projects in the budget.

Finance Officer Brasher – Yes, that is correct.

Village Clerk Autrey – We are trying to do it correctly. I just want that out there because, looking back, they weren't in there. I don't know how they did that.

Trustee Cleckler – No, I understand. I'm just trying to wrap my head around it. I was looking at the bank statements, they say there's 2.4 million dollars in General Funds but then if I pull out 1.6 or 1.7 that the State's given us already for those projects. Now we are saying we could use our money market if we

need too. Then I'm like well, six months ago there was all the money in the world. Now it's making my heart jump. I understand that we've committed to do this, and want it done. But, I mean when is the deadline I have to commit to do it? I would just like to be able to see it on paper. Write it down instead of just saying, Okay, we are going to go ahead and approve \$110,000 and write a check. And if we don't have it in our general fund then we will pull it out of our CD.

Finance Officer Brasher- As far as I understand, am I wrong, that a portion of it will be In-kind?

Kevin Kennedy- Yes

Trustee Cleckler- The \$38,000. So that's basically \$110,000.

Finance Officer Brasher- Oh, we won't have to start paying that until next fiscal year.

Trustee Cleckler- So we don't have to approve this tonight, we can wait until....

Finance Officer Brasher- Well, I need the resolutions so that I can put the money that we received from the State, into our budget.

Mayor Davalos – What happens when the money comes in, they send a check and it comes into the General Fund. This resolution, what it's going to do, correct me if I'm wrong, is be able to take it from the general fund and put it into the project fund.

Trustee Cleckler- No, I understand that, it's just I don't know what we have in the general fund.

Mayor Davalos- You see this is money that has already come in that is for this project. We are needing to move it over. It's not taking from what we have from our own.

Trustee Cleckler – I'm understanding that it came in February. When we received our bank statements, we have a ton of money but then I didn't have a budget report to try to go off of. It's like a catch 22 both ways. We've committed to it, and if we say, no. We don't....

Trustee Hair- Madam Mayor.

Mayor Davalos- Go ahead.

Trustee Hair- It appears to me that, what we have is a situation, that we are committed to this funding. The funding has to be completed in order for us to move it into the appropriate process. So, in any change of administration, when you have something like that, we are bound to the commitments of the previous administration. So, if we do not, since it's been motioned to discuss, approved and seconded. If we don't do this, it's my understanding, that we are held accountable for breach of contract. Even though it is uncomfortable, we do have the funding to go in to cover that cost. It is unfortunate should that have to be removed from our money market account. But, we stand to lose a lot more money if we are found in breach of contract. Is that a good synopsis of this situation?

Kevin Kennedy- Yes, it is. You guys didn't approve this project. It was approved in the last administration. Now, what we can do, we can shift this money over, with the match, and we can go after it in the next fiscal year. And start spending the match money. These projects are going to go through the summer. We can spend our match money during the summer after the fiscal year.

Mayor Davalos- It can come up on the next budget.

Trustee Menix- I understand that we are stuck between a rock and a hard place. I want to make note of that to not ever do that to somebody.

Mayor Davalos- In fact, that's what we are working on now. In the past, the match was not placed in its own, I'm going to call it a "line item". Yea we've got the money, and it's there but it was not placed there to know that we were going to have it. LeAnne is working on that now with Kevin and Angela with our Accountants are working to do that. To show that the money has been budgeted for those projects. And it is there. And not to put us in the predicament we are in now. Basically, what I'm looking at, the money market. That money is there for things like this. Thank goodness we have it there, and we have a way to fund these projects. But, going forward, we are working diligently to do that. If any more projects come up, if he says, I want to put in for this grant. It's going to be X amount of dollars for the match, we'll make sure we have the money to put it there. Before we say yes, and vote for it.

Trustee Menix- I'm not pointing fingers at anybody. It's just a really hard situation. We are just all concerned because of the audits. I know you are concerned. I understand we are going to have to pull it from somewhere.

Mayor Davalos – Yea, so.

Trustee Menix- We don't need any more trouble with the state.

Trustee Hair- I have a follow-up on Trustee Menix's statement. Is that, it would be nice. That's the challenge in Civilian vs. Military vs. any kind of Government issue. Is that there will always be a transition that occurs. Unfortunately, any new administration coming in, is going to have to deal with the previous administrations. We'll see that if something changes in our Presidential vote. The new President is going to be held accountable unless congress and the senate changes things. That's just the Government process. Where it differs very much with how you would do it with a private business. So, you have to work with what you are committed in because sometimes, not following through on the payments, is going to cause more of an issue than what you would have if you approve the process.

Trustee Cleckler- So, you need it for the budget that you are working on.

Finance Manager Brasher- The third quarter. That I'm working on right now.

Trustee Cleckler- So, we could vote on this next week.

Finance Manager Brasher- I have to have the third quarter in by the 30th.

Trustee Cleckler – I would love to be able to talk to the accountant to tell me. This is where the money is, this is where this is going on. Because if all of the sudden we don't have enough money in our General Fund for \$110,000, then what is in our General Fund? That scares me. Do we have enough money for pay roll the next month, if we are that low on it? I just want to see where we are at. In the big scheme of it, it's only \$110,000, but if we don't have that in the General Fund, and we have to our savings for that. Do we have to go dip into our savings to pay the bills in June and July?

Finance Manager Brasher – I understand what you are saying.

Trustee Cleckler- If the accountants are working on it and they know where we are at on it, I would love to be able to say, do we have this in the General Fund? If they say we have this in the General Fund, we are going to be okay, then yes, lets do it. I agree.

Public Francis Trailer – May I ask a question? LeAnne, are you just trying to move the money that the state sent you for this project?

Finance Manager Brasher- Yes, that's all I'm asking.

Public Francis Trailer – When they send you revenue, you have to put it into budget form. Whether you use it or not, because when she does her reports and it goes in. They want to see that amount of money. Where it came in as a receipt and where it's budgeted. That's what she is trying to do.

Mayor Davalos – It's not our money, we are moving the State, moving the grant money.

Public Francis Trailer- I think that what she is asking for tonight. So, she can get it into budget form.

Finance Manager Brasher – Yes.

Public Nita Taylor – We are outside of public comment. May I make a comment.

Mayor Davalos – Yes.

Public Nita Taylor – In my experience. It's got to be crystal clear to these people making the vote. What they are voting on, especially funding issues. Whether the funds are there or whether they are not. If it's not crystal clear, I would suspect that they are going to vote against it. I know this is a more complicated issue than my layman's understanding of it but, it has got to be crystal clear. It's not much help.

Mayor Davalos – It is and I understand what you are saying, and that is what we are trying to do. That's why we are going on to discussion. We do need to make sure that everybody is comfortable. That they do see where the funding is coming from, what it is and why we are moving the money, and what money we are moving.

Public Francis Trailer- But the Resolutions are just to get the money in budget form, right?

Mayor Davalos – The grant money moved over into the project fund.

Finance Manager Brasher – A resolution to put the moneys that we have received from the State, into the budget.

Trustee Hair – So, if we fail to pass these resolutions, are the accountants going to have a clear idea for the budget review next week? Of where our funding is at.

Finance Manager Brasher- That is something that her and I are going to be discussing with Cindy. She is going to be on Zoom for the meeting next week.

Mayor Davalos- Cindy is the accountant.

Finance Manager Brasher- She's been really busy and hasn't had enough time to go over a lot of stuff with us. We spoke to her today and she will be part of the meeting next week.

Trustee Hair- If we pass the resolution tonight, I just want clarity for information, that is only to move the funds from the general fund into the budget account. And by doing so, it would actually assist the accountant in understanding where our funding is exactly at, because now the funds are being recorded correctly according to State regulations. Am I understanding that correctly?

Finance Manager Brasher- I believe so, yes.

Trustee Hair – So, if we do not pass the resolution. What are the consequences of those actions?

Finance Manager Brasher – It will be repeated as the past several years where they have not been putting the projects in the budget.

Trustee Hair -Does that create a problem for us with our auditor?

Public Francis Trailer – It would be an audit finding.

Finance Manager Brasher – Yes.

Trustee Hair – Yea, it would be an audit finding. So, if we do not pass it tonight. That money is not moved appropriately, we are being detrimental to our audit.

Finance Manager Brasher – Yes.

Trustee Hair – Okay.

Roll Call for Discussion on All Three Resolutions: Trustee Cleckler – Yes, Trustee Hair – Yes, Trustee Menix – Yes. All in favor.

Trustee Menix made a motion to approve all three resolutions. Trustee Hair seconded the motion. All in favor. Motion passed.

Roll Call for Approval: Trustee Cleckler – Yes, Trustee Hair – Yes, Trustee Menix – Yes. All in favor.

Adjournment:

Trustee Menix motioned to adjourn. Trustee Hair seconded the motion. All in Favor.

Roll Call: All in favor.

Meeting adjourned at 6:48 PM

Attest:

Minerva Davalos, Village of Capitan, Mayor

Angela Autrey, Village of Capitan, Clerk