

**Minutes  
Planning Meeting  
November 3<sup>rd</sup>, 2020**

The Village of Capitan Planning Board met in a Regular Meeting via Telephone Conference and in person on Tuesday, November 3<sup>rd</sup>, 2020 at the Village Hall in Capitan, New Mexico at 5:30 PM.

Pearl Tippin called the meeting to order at 5:32 PM.

**Roll Call:** Dan Bolin – present, Diane Riska – present, Basilio Castaneda (J.R.) – present, Pearl Tippin - present via telephone conference, Tracy Allred – not present. Stephanie Bason – Village Clerk, J. Leinneweber - Administrative Assistant were also present. A list of others in attendance is attached.

**Item #1 on the Agenda: Approval of the Agenda.**

Dan Bolin made a motion to Approve the Agenda. J.R. seconded the motion. All were in favor.

**Item #2 on the Agenda: Approval of the Minutes – September 22<sup>nd</sup>, 2020.**

Dan Bolin made a motion to Approve the Minutes – September 22<sup>nd</sup>, 2020. Diane Riska seconded the motion. All were in favor.

**Item #3 on the Agenda: Discussion/Action – Application for Permit for New Construction at 116 Carole Drive – Arthur Mendoza and Tina L. Martinez.**

J.R. made a motion to Recommend Approval - Application for Permit for New Construction at 116 Carole Drive – Arthur Mendoza and Tina L. Martinez. Dan Bolin seconded the motion. All were in favor.

**Item #4 on the Agenda: Discussion/Action – Application for Permit for New Construction at 119 Little Smokey Rd. – James Schauble.**

Pearl Tippin voiced concerns she had that the property consisted of 3 lots, lot 10, lot 11 and lot 12. She went on to say that the proposed car port and metal building would be crossing lots 11 and 12 and wondered if there should be a replat to make it all one lot. Dan Bolin said he remembered this same issue coming up before and it was determined that a replat was not required for compliance with the Village's Ordinances. Dan Bolin made a motion to Recommend Approval - Application for Permit for New Construction at 119 Little Smokey Rd. – James Schauble. J.R. seconded the motion. All were in favor.

**Item #5 on the Agenda: Discussion/Action – Application for Permit for New Construction at 165 Crestview Rd. – Carl Dietzman.**

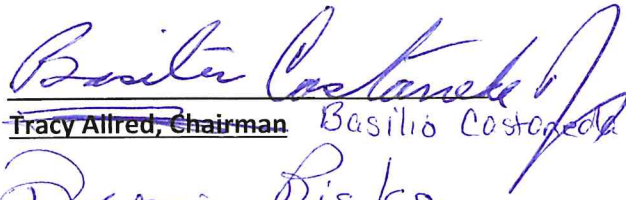
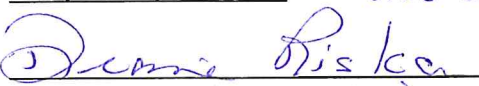
Diane Riska made a motion to Recommend Approval - Application for Permit for New Construction at 165 Crestview Rd. – Carl Dietzman. Dan Bolin seconded the motion. All were in favor.

**Item #6 on the Agenda: Discussion/Action – Application for Permit for Car Port Building and Goat Building at 116 West Deer Trail – William and Charlene McKinney.**

Dan Bolin observed that even though the proposed buildings which were added to the site map were not to scale, the measurements and locations described in the “Provide Written Directions to the project site” section of the application were detailed enough to proceed and recommend the application for approval to the Village Board of Trustees. Pearl Tippin felt the Board should Recommend Approval Contingent on having the proposed buildings drawn to scale on the site map. Dan Bolin pointed out that since the measurements and distances from the boundaries and buildings were described in detail that the Board had what it needed to Recommend Approval. Diane Riska made a motion to Recommend Approval - Application for Permit for Car Port Building and Goat Building at 116 West Deer Trail – William and Charlene McKinney. J.R. seconded the motion. All were in favor.

**Adjournment**

Pearl Tippin adjourned the meeting at 5:48 PM

  
~~Tracy Allred, Chairman~~ Basilio Costasoda Jr.  
  
~~Pearl Tippin~~ Diane Riska

**VILLAGE OF CAPITAN**  
**SIGN IN SHEET**  
**Planning Board Meeting**  
**Via Telephone Conference**  
**November 3<sup>rd</sup>, 2020**  
**5:30 PM**

NAME	ADDRESS	TOWN
Arthur Mendoza	Albuquerque	