

**Minutes
Public Meeting
March 23, 2023**

The Village of Capitan Board of Trustees met for a Public Meeting on Thursday, March 23, 2023 at the Village Hall in Capitan, New Mexico at 5:00 PM.

Mayor Lowrance called the meeting to order at 5:00 PM.

Roll Call: Mayor Lowrance – present, Trustee Kearns – present, Trustee Shearer – present @ 5:25, Trustee Fraley – present @ 5:45, Trustee Hair – present @ 5:15. Al Cavazos – Village Clerk, Angela Autrey –Deputy Clerk, Randy Spear – Police Chief, Kevin Kennedy -Project Manager, Steve Osborn- Water Supervisor, and Charlene Williams – Water Clerk were also present. A list of others in attendance is attached.(None) The Public Hearing was adjourned at 5:30 PM due to lack of participation.

**Minutes
Regular Meeting
March 23, 2023**

The Village of Capitan Board of Trustees met in a Regular Meeting on Thursday, March 23, 2023 at the Village Hall in Capitan, New Mexico at 6:00 PM.

Mayor Lowrance called the meeting to order at 6:00 PM.

Roll Call: Mayor Lowrance – present, Trustee Kearns – present, Trustee Shearer – present, Trustee Fraley – present, and Trustee Hair – present. Also, present Al Cavazos - Village Clerk, Angela Autrey – Deputy Clerk, Randy Spear – Police Chief, LeAnne Brasher, Kevin Kennedy – Project Manager, Steve Osborn – Water Supervisor. No one else was in Attendance.

Item #1 on the Agenda: Approval of the Agenda.

Trustee Hair made a motion to Approve the Agenda. Trustee Fraley seconded the motion.

Discussion: There was no discussion of this item.

Roll Call: All were in favor, the motion carried.

Item #2 on the Agenda: Public Input. (2 Minute Limit per Speaker).

There were no public comments.

Item #3 on the Agenda: Mayor and Trustee Comments

Trustee Hair had no comments.

Trustee Fraley had no comments.

Trustee Shearer had no comments.

Trustee Kearns had no comment.

Mayor Lowrance had no comments.

Item #4 on the Agenda :Discussion/Action Approval of the Minutes – Regular Trustee Meeting – March 14, 2023.

Trustee Kearns made a motion to approve this item. Trustee Hair seconded the motion.

Discussion: There was no discussion of this item.

Roll Call: All were in favor, the motion past.

Item #5 on the Agenda: Discussion – Final Approval of the Proposed Water and Sewer Rate Increases

Trustee Kearns made a motion to approve this item. Trustee Fraley seconded the motion.

Discussion. Trustee Shearer asked if this is subject to adoption of an Ordinance? So, the Rate increase will be adopted in April but the increase won't go into effect until May after the publication of Notice of intent to Adopt and then the Adoption of the Ordinance. This will help us qualify for our Asset Management Grant in the amount of \$25,000.

Roll Call: All were in favor, the motion carried

Item #6 on the Agenda: Discussion –Adopt Resolution 2023-12 Budgetary Adjustments to Transfer funds from the General Account to the Park and Rec Fund in Order to Purchase New Playground Equipment

Trustee Shearer made a motion to Approve this item. Trustee Hair seconded the motion.

Discussion: Trustee Fraley asked what all we are getting? Trustee Shearer asked if \$50,000 was enough? Al showed them the quote that we asked for from Willey Goat with the specific items on it and the extra items that we could also get from Amazon and the total came to \$48,300.00 with Shipping.

Roll Call: All were in favor, the motion carried

Item #7 on the Agenda: Discussion: -Adopt Resolution 2023-13 for the Tiger Drive Project with NMDOT

Trustee Fraley Made a motion to Approve this item. Trustee Hair seconded the motion.

Discussion: Trustee Fraley asked if we had a time limit on this? Kevin said that the Grant will come out in September.

Roll Call: All were in favor, the motion carried.

Item #8 on the Agenda: Approval of the 2023 Engineering Contract with Dennis Engineering

Trustee Hair made a motion to Approve this item. Trustee Shearer seconded this motion.

Discussion: There was no discussion of this item.

Roll Call: All were in favor, the motion passed

Item #9 on the Agenda: Discussion –Approval of the Purchase of the Angle Broom and the Plate Compactor for the Backhoes

Trustee Shearer made a motion to Approve this item. Trustee Hair seconded this motion.

Discussion: Trustee Kearns asked what an angle broom is? Mayor Lowrance explained that it sweeps the street. Trustee Shearer asked if it was in the budget? LeAnne explained that we can do a line item adjustment.

Roll Call: All in Favor, the motion carried

ADJOURNMENT:

Trustee Fraley made a motion to Adjourn. Trustee Hair seconded the motion.

Roll Call: All were in favor, the motion carried.

Mayor Lowrance adjourned the meeting at 6:08 PM.



Ron Lowrance, Mayor, Village of Capitán

Attest:



Al Cavazos, Village Clerk

