

**Minutes  
Planning Board Regular Meeting  
July 10, 2023**

The Village of Capitan Planning Board met in a Regular Meeting on Monday, July 10, 2023 at the Village Hall in Capitan, New Mexico at 5:30 PM.

Peggy Wilson called the meeting to order at 5:36 PM.

**Roll Call:** Peggy Wilson – Present, JR Castaneda – Present, Dan Bolin – Present via telephone, Nema Spear – Present, Tracy Jones – Present. Mayor – Ron Lowrance, Village Clerk - Al Cavazos, Deputy Clerk – Angela Autrey were also present.

**Item #1 on the Agenda: Approval of the Agenda.**

Nema Spear made a motion to Approve the Agenda. JR Castaneda seconded the motion.

**Discussion:** There was no discussion of this item.

**Roll Call:** All were in favor, Motion carried.

**Item #2 on the Agenda: Discussion/Action – Approval of the Minutes Regular Meeting June 6, 2023.**

JR Castaneda made a motion for Approval. Tracy Jones seconded the motion.

**Discussion:** There was no discussion at this time.

**Roll Call:** All in favor, Motion carried.

**Item #3 on the Agenda: Discussion/Action – Approve Recommendation of Application for Replat of Lot #3 Block 1 Mt. View Subdivision – Roberta Bullard**

Dan Bolin made a motion to Deny. Nema Spear seconded the motion.

**Discussion:** The board denied the proposed application due to the details of splitting the property being unclear.

**Roll Call:** JR Castaneda, Tracy Jones, Nema Spear, Dan Bolin, Peggy Wilson all voted No

**Item #4 on the Agenda: Discussion/Action – Approve Recommendation of Application for Mobile/Manufactured Home at 427 3<sup>rd</sup> St., Lot 14 & 15, Capitan, NM. – Marla Devany**

Dan Bolin made a motion to Approve. Tracy Jones seconded the motion.

**Discussion:** Peggy Wilson recused herself from the vote due to being related to Marla Devany.

**Roll Call:** JR Castaneda, Tracy Jones, Nema Spear, Dan Bolin voted Yes Peggy Wilson recused

**Item #5 on the Agenda: Discussion /Action – Approve Recommendations of Applications for Mobile/Manufactured Home, 10'x12' Portable Building, and Fence at 119 West Third, Lots 23-25, Block 63, Capitan NM – Kelli Pruett**

Dan Bolin made a motion to Approve. JR Castaneda seconded the motion.

**Discussion:** Approval is contingent of Replat.

**Roll Call:** All in Favor, Motion carried

**Item #6 on the Agenda: Discussion /Action - Approve Recommendation of Application for New Construction of a Garage – 133 East Last Rd., Hideaway Hills, Lot #16 - Clifford Richardson**

JR Castaneda made a motion to Approve. Dan Bolin seconded the motion.

**Discussion:** No discussion

**Roll Call:** All in favor, Motion carried.

**Item #7 on the Agenda: Discussion / Action - Approve Recommendation of Application for Mobile/Manufactured Home at 121 Mountain Pass, Big Country, Capitan NM – Kandie Daves**

Dan Bolin made a motion to Approve. JR Castaneda seconded the motion.

**Discussion:** Dan would like to look at the copies of the plans that was presented.

**Roll Call:** All in favor, Motion carried.

**Item #8 on the Agenda: Discussion / Action - Approve Recommendation of Application for Mobile/Manufactured Home at 127 Long Rd., Hideaway Hills, Lot #20, Capitan NM – Travis Milhoan**

JR Castaneda made a motion to Approve. Tracy Jones seconded the motion.

**Discussion:** Mr. Milhoan brought in an installation permit with contractor's name and license number. The application was approved.

**Roll Call:** All in favor, Motion carried.

**Item #9 on the Agenda: Discussion / Action - Approve Recommendation of Application for Mobile/Manufactured Home at 113 Valley View Drive, Big Country, Lot #19, Capitan NM – Irene Causey**

Dan Bolin made a motion to Deny. Tracy Jones seconded the motion.

**Discussion:** The board is wanting to postpone the approval of the application in contingency of professional drawings from surveyors showing where the new double wide mobile home is going to be placed on the lot. Also the name and license number of the contractor.

**Roll Call:** All in favor, Motion carried.

**Public Questions:**

**ADJOURNMENT:**

Peggy Wilson made a motion to Adjourn. JR Castaneda seconded the motion.

**Discussion:** No discussion

**Roll Call:** All were in favor, the Motion carried.

Peggy Wilson adjourned the meeting at 6:12 PM.

  
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Planning Board Chairman, Village of Capitan

**Attest:**

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Planning Board Secretary, Village of Capitan



**VILLAGE OF CAPITAN  
SIGN IN SHEET  
PLANNING BOARD MEETING  
JULY 10<sup>th</sup>, 2023  
6:00 PM**

NAME	ADDRESS	TOWN
Kelli Pruett	P.O. Box 955	Capitan
DigIt Const / Clifford Richardson		Capitan
Roy Wilson	415 3rd St	Capitan
Kathy Cassey	113 Valley View Rd	Capitan
Travis Milburn	127 Long Rd	capitan