

**Minutes
Regular Meeting
January 14th, 2020**

The Village of Capitan Board of Trustees met in regular session on Tuesday, January 14th, 2020 at the Village Hall in Capitan, New Mexico at 4:28 PM.

Mayor Haskell asked for a moment of silence and led the assembly in the Pledge of Allegiance. Mayor Haskell called the meeting to order at 4:28 PM.

Roll Call: Mayor Haskell – present, Trustee Lowrance – present, Trustee Johnson – present, Trustee Schmitz – present, Trustee Kearns – present. Laura McInnes-Village Clerk, Megan Holm-Administrative Assistant, and LeAnne Brasher-Finance Officer, were also present. A list of others in attendance is attached.

Item #1 on the Agenda: Approval of the Agenda

Trustee Schmitz moved to approve the agenda. Trustee Johnson seconded the motion. Roll call: Trustee Schmitz – yes, Trustee Johnson – yes, Trustee Kearns – yes, Trustee Lowrance – yes.

Item #2 on the Agenda: Public Input (Agenda Items Only)

The public had no input.

Item #3 on the Agenda: Mayor and Trustee Comments

Trustee Kearns: Item #7 is like an in-service; book keeping is difficult and tedious; it would be a positive to train our staff. *Trustee Schmitz:* no comments. *Trustee Johnson:* no comments. *Trustee Lowrance:* inquired about Trustee Kearns having enough signatures for his petition.

Item #4 on the Agenda: Consent Agenda

Trustee Lowrance moved to consent the agenda. Trustee Johnson seconded the motion. Roll call: Trustee Lowrance – yes, Trustee Johnson – yes, Trustee Schmitz – yes, Trustee Kearns – yes.

Item #5 on the Agenda: Discussion/Action – Pay Off \$380,903.09 USDA Loan

Trustee Johnson moved to approve paying off the \$380,903.09 USDA Loan. Trustee Schmitz seconded the motion. Roll call: Trustee Johnson – yes, Trustee Schmitz – yes, Trustee Kearns – yes, Trustee Lowrance – yes.

Item #6 on the Agenda: Discussion/Action – Pay Off \$181,138.62 USDA Loan

Trustee Johnson moved to approve paying off the \$181,138.62 USDA Loan. Trustee Lowrance seconded the motion. Roll call: Trustee Johnson – yes, Trustee Lowrance – yes, Trustee Schmitz – yes, Trustee Kearns – yes.

Item #7 on the Agenda: Discussion/Action – Contracting Tai Etcheverry for Government Accounting Consultant

Trustee Kearns moved to contract Tai Etcheverry for a government accounting consultant. Trustee Lowrance seconded the motion. Roll call: Trustee Kearns – yes, Trustee Lowrance – yes, Trustee Schmitz – yes, Trustee Johnson – yes.

Item #8 on the Agenda: Discussion/Action – Permit to Install Mobile Home at 119 East Cedar Road to Jacob Morrow and Bryanna Parker

Trustee Johnson moved to approve a permit to install a mobile home at 119 East Cedar Road to Jacob Morrow and Bryanna Parker. Trustee Schmitz seconded the motion. Roll call: Trustee Johnson – yes, Trustee Schmitz – yes, Trustee Kearns – yes, Trustee Lowrance – yes.

Item #9 on the Agenda: Discussion/Action – Permit to Install Mobile Home at 166 Bancroft Road to Brian Newell

Trustee Lowrance moved to approve a permit to install a mobile home at 166 Bancroft Road to Brian Newell. Trustee Schmitz seconded the motion. Roll call: Trustee Lowrance – yes, Trustee Schmitz – yes, Trustee Johnson – yes, Trustee Kearns – yes.

Adjournment

Mayor Haskell adjourned the meeting at 4:52 PM.

/s/ Dennis Haskell

Dennis Haskell, Mayor

/s /Laura McInnes

Laura McInnes, Village Clerk