

Minutes
Regular Meeting
February 14th, 2020

The Village of Capitan Board of Trustees met in regular session on Friday, February 14th, 2020 at the Village Hall in Capitan, New Mexico at 4:30 PM.

Mayor Haskell asked for a moment of silence and led the assembly in the Pledge of Allegiance. Mayor Haskell called the meeting to order at 4:30 PM.

Roll Call: Mayor Haskell – present, Trustee Lowrance – present, Trustee Johnson – present, Trustee Schmitz – present, Trustee Kearns – absent. Laura McInnes-Village Clerk, and Megan Holm-Administrative Assistant, were also present. A list of others in attendance is attached.

Item #1 on the Agenda: Approval of the Agenda

Trustee Lowrance moved to approve the agenda. Trustee Schmitz seconded the motion. Roll call: Trustee Lowrance – yes, Trustee Schmitz – yes, Trustee Johnson – yes.

Item #2 on the Agenda: Public Input (Agenda Items Only)

The public had no input.

Item #3 on the Agenda: Mayor and Trustee Comments

Trustee Schmitz: Thanks Mayor Haskell for the good Mayor's letter. *Trustee Johnson:* no comments. *Trustee Lowrance:* Meeting in Sante Fe went well. *Mayor Haskell:* Thanks Trustee Lowrance and Trustee Kearns for attending the meeting in Sante Fe.

Item #4 on the Agenda: Consent Agenda

Trustee Johnson moved to consent the agenda. Trustee Schmitz seconded the motion. Roll call: Trustee Johnson – yes, Trustee Schmitz – yes, Trustee Lowrance – yes.

Item #5 on the Agenda: Discussion/Action – Selection of CDBG Project Resolution 2020-02

Trustee Schmitz moved to approve selection of rerouting main lines from well fields to town & water crossings as CDBG project, Resolution 2020-02. Trustee Lowrance seconded the motion. Roll call: Trustee Schmitz – yes, Trustee Lowrance – yes, Trustee Johnson – yes.

Item #6 on the Agenda: Discussion/Action – Permit to Install a Metal Carport at 107 Wanda Circle- Daniel H. Simmons

Trustee Johnson moved to approve the permit to install a metal carport at 107 Wanda Circle to Daniel H. Simmons. Trustee Lowrance seconded the motion. Roll call: Trustee Johnson – yes, Trustee Lowrance – yes, Trustee Schmitz – yes.

Item #7 on the Agenda: Discussion/Action – Permit to Install a 12' by 24' Storage Building at 604 Mt. Capitan Rd.-Bobby G. and Deborah A. Smith

Trustee Johnson moved to approve the permit to install a 12' by 24' storage building at 604 Mt. Capitan Rd. to Bobby G. and Deborah A. Smith. Trustee Lowrance seconded the motion. Roll call: Trustee Johnson – yes, Trustee Lowrance – yes, Trustee Schmitz – yes.

Item #8 on the Agenda: Discussion/Action – Election of Officers-Capitan Volunteer Fire Department: Kevin Kennedy

Trustee Schmitz moved to approve the election of officers for the Capitan Volunteer Fire Department. Trustee Lowrance seconded the motion. Roll call: Trustee Schmitz – yes, Trustee Lowrance – yes, Trustee Johnson – yes.

Item #9 on the Agenda: Discussion/Action – Hiring a Temporary, Part-Time Employee for Parks & Recreation Department

Trustee Johnson moved to approve the hiring of a temporary, part-time employee for the Parks & Recreation Department. Trustee Schmitz seconded the motion. Roll call: Trustee Johnson – yes, Trustee Schmitz – yes, Trustee Lowrance – yes.

Item #10 on the Agenda: Approval of Resignation of Le Anne Brasher as Deputy Clerk/Finance Officer

Trustee Schmitz moved to approve the resignation of Le Anne Brasher as Deputy Clerk/Finance Officer. Trustee Lowrance seconded the motion. Roll call: Trustee Schmitz – yes, Trustee Lowrance – yes, Trustee Johnson – yes.

Item #11 on the Agenda: Discussion/Action – Presentation of FY 2019 Audit: Scott Northam

Trustee Schmitz moved to approve the FY 2019 Audit. Trustee Lowrance seconded the motion. Roll call: Trustee Schmitz – yes, Trustee Lowrance – yes, Trustee Johnson – yes.

Item #12 on the Agenda: Discussion/Action – Resolution 2020-01 Authorizing Budgetary Adjustments and Revisions

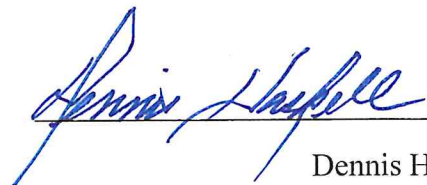
Trustee Johnson moved to approve Resolution 2020-01 Authorizing Budgetary Adjustments and Revisions. Trustee Lowrance seconded the motion. Roll call: Trustee Johnson – yes, Trustee Lowrance – yes, Trustee Schmitz – yes.


Item #13 on the Agenda: Discussion/Action – Software Subscription Proposal for FundView

Trustee Johnson moved to approve the software subscription proposal for FundView. Trustee Schmitz seconded the motion. Roll call: Trustee Johnson – yes, Trustee Schmitz – yes, Trustee Lowrance – yes.

Adjournment

Mayor Haskell adjourned the meeting at 5:17 PM.


Dennis Haskell, Mayor


Laura McInnes, Village Clerk