

**Minutes**  
**Regular Meeting**  
**March 10, 2020**

The Village of Capitan Board of Trustees met in regular session on Tuesday, March 10<sup>th</sup>, 2020 at the Village Hall in Capitan, New Mexico at 4:30 PM.

Mayor Haskell asked for a moment of silence and led the assembly in the Pledge of Allegiance. Mayor Haskell called the meeting to order at 4:30 PM.

**Roll Call:** Mayor Haskell – present, Trustee Kimble – present, Trustee Schmitz – present, Trustee Lowrance – present, Trustee Johnson – absent. Laura McInnes-Village Clerk, Megan Holm-Finance Officer, and J. Leinneweber, Administrative Assistant were also present. A list of others in attendance is attached.

**Item #1 on the Agenda: Approval of the Agenda**

Trustee Schmitz moved to approve the agenda. Trustee Lowrance seconded the motion. Roll call: Trustee Schmitz – yes, Trustee Lowrance – yes, Trustee Kearns – yes.

**Item #2 on the Agenda: Public Input (Agenda Items Only)**

The public had no input.

**Item #3 on the Agenda: Mayor and Trustee Comments**

*Trustee Kearns:* no comments, *Trustee Schmitz:* no comments, *Trustee Lowrance:* no comments  
*Mayor Haskell:* Two Trustees went to Santa Fe for Lincoln Days and did well. *Trustee Kearns:* Spoke with Senator Stefanics about Capital Outlay, she was very receptive. *Trustee Lowrance:* Rep. Zach Cook did good for us.

**Item #4 on the Agenda: Action/Consent Agenda**

Trustee Schmitz moved to approve consent the agenda. Trustee Lowrance seconded the motion. Roll call: Trustee Schmitz – yes, Trustee Lowrance – yes, Trustee Kearns – yes.

**Item #5 on the Agenda: Discussion– Tiger Drive**

Patti Nesbitt, Superintendent of Capitan School District and Gary Tregembo, School Member attended to ask and answer questions. The Dean Property needs a survey. The County needs to dedicate right of way for Tiger Drive. More discussion will be needed.

**Item #6 on the Agenda: Approval – Resolution 2020-04 for MAP to complete Main Road (Phase III)**

Trustee Schmitz moved to approve Resolution 2020-04 for MAP to complete Main Road (Phase III). Trustee Lowrance seconded the motion. Roll call: Trustee Schmitz – yes, Trustee Lowrance – yes, Trustee Kearns – yes.

**Item #7 on the Agenda: Approval –Appointment of Megan Holm as Deputy Clerk/Finance Officer**

Trustee Schmitz moved to approve Appointment of Megan Holm as Deputy Clerk/Finance Officer. Trustee Lowrance seconded the motion. Roll call: Trustee Schmitz – yes, Trustee Lowrance – yes, Trustee Kearns – yes.

**Item #8 on the Agenda: Action – To Remove LeAnne Brasher as a signatory on the Washington Federal Bank Accounts**

Trustee Lowrance moved to approve to remove LeAnne Brasher as a signatory on the Washington Federal Bank accounts. Trustee Schmitz seconded the motion. Roll call: Trustee Lowrance – yes., Trustee Schmitz – yes, Trustee Kearns – yes.

**Item #9 on the Agenda: Action – To Add Megan Holm as a signatory on the Washington Federal Bank Accounts**

Trustee Schmitz moved to approve to add Megan Holm as a signatory on the Washington Federal Bank accounts. Trustee Kearns seconded the motion. Roll call: Trustee Schmitz – yes, Trustee Kearns – yes, Trustee Lowrance – yes.

**Item # 10 on the Agenda: Approval – Resolution 2020-05 Adoption of Required CDBG Annual Certifications and Commitments**

Trustee Kearns moved to approve Resolution 2020-05 Adoption of Required CDBG Annual Certifications and Commitments. Trustee Lowrance seconded the motion. Roll Call: Trustee Kearns – yes, Trustee Lowrance – yes, Trustee Schmitz - yes.

**Item # 11 on the Agenda: Approval – Resolution 2020-06 CDBG Federal Requirements**

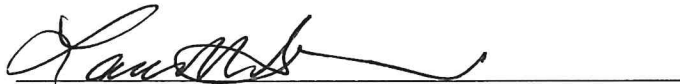
Trustee Lowrance moved to approve Resolution 2020-06 CDBG Federal Requirements. Trustee Schmitz seconded the motion. Roll Call: Trustee Lowrance – yes, Trustee Schmitz – yes, Trustee Kearns – yes.

**Adjournment**

Mayor Haskell adjourned the meeting at 4:55 PM.



Dennis Haskell, Mayor



Laura McInnes, Village Clerk