

Minutes
Budget Workshop
June 17th, 2020

The Village of Capitan Board of Trustees met for a Budget Workshop, Via Telephone Conference on Thursday, June 17th, 2020 at Village Hall in Capitan, New Mexico immediately following the Special Meeting.

Mayor Lowrance called the workshop to order at 4:57 PM.

Roll Call: Mayor Lowrance – present, Trustee Schmitz – present, Trustee Kearns – present, Trustee Shearer – present. Laura McInnes – Village Clerk, Megan Holm – Finance Officer and J. Leinneweber – Administrative Assistant were also present. A list of others in attendance is attached.

Item #1 on the Agenda: Approval of the Agenda

Mayor Lowrance asked for approval of the Agenda, all were in favor.

Item # 2 on the Agenda: Discussion – Fiscal Year 20/21 Final Budget

Laura McInnes went over Gross Receipts, still strong even with the Covid-19 restrictions.

The Budget Summaries reflect a 25% Reduction in the estimated budget.

FundView vs QuickBooks was discussed. FundView has Local Government Budget Management Software (LGBMS) specializing in small governments. Laura discussed in more detail the benefits of FundView's software.

There was further discussion of the 25% reduction in projections for the budget.

The impact of public events on gross receipts was discussed.

Steve Osborn requested merit raises for his utility crew sighting responsibility for public safety and rewarding certification training and completion, also retention of experienced staff.

The Trustees had questions about the Infrastructure Capital Improvement Plan (ICIP) regarding timing of funding if a project is approved and the status of projects on the list.

It was determined an additional Budget Workshop be scheduled for Tuesday, June 30th, 2020 at 4:30 PM.


Adjournment

Mayor Lowrance Adjourned the workshop at 6:02 PM.



Ron Lowrance, Mayor, Village of Capitan

Attest:



Laura McInnes, Village Clerk