

Minutes
Budget Workshop
June 30th, 2020

The Village of Capitan Board of Trustees met for a Budget Workshop, Via Telephone Conference on Tuesday, June 30th, 2020 at Village Hall in Capitan, New Mexico at 4:30 PM.

Mayor Lowrance asked for a moment of silence and led the assembly in the Pledge of Allegiance.

Mayor Lowrance called the meeting to order at 4:31 PM.

Roll Call: Mayor Lowrance – present, Trustee Kearns – present via telephone conference, Trustee Schmitz – present, Trustee Shearer – present, Trustee Johnson – not present. Laura McInnes – Village Clerk, Megan Holm – Finance Officer and J. Leinneweber – Administrative Assistant were also present. A list of others in attendance is attached.

Item #1 on the Agenda: Approval of the Agenda

Trustee Schmitz moved to approve the Agenda. Trustee Shearer seconded the motion. Roll Call: Trustee Schmitz – yes, Trustee Shearer – yes, Trustee Kearns – yes.

Item #2 on the Agenda: Consent Agenda

Trustee Shearer moved to approve Consent Agenda.

- a. Approval of Minutes: Special Meeting – June 17th, 2020
- b. Approval of Minutes: Budget Workshop – June 17th, 2020

Trustee Schmitz seconded the motion. Roll Call: Trustee Shearer – yes, Trustee Schmitz – yes, Trustee Kearns – yes.

Item #3 on the Agenda: Discussion – Fiscal Year 20/21 Final Budget

Trustee Shearer moved to open discussion of Fiscal Year 20/21 Final Budget. All were in Favor. The Council discussed lost revenue due to the Covid-19 Virus and reduced Combined Fuels Tax Revenue. The Council would like the Department Heads to surgically cut their respective budgets. The Council discussed the possibility of increased revenue via online sales for the Smokey Bear Museum and Gift Shop. It was agreed that the Council will revisit the 2020/2021 Final Budget with the Department Heads at the next Regular Meeting scheduled for 6-14-2020.

Trustee Johnson joined the meeting at 5:15 pm.

The council would like to see some contingencies due to the challenges in projecting revenue in 20/21 and to review those quarterly.


Adjournment

Mayor Lowrance Adjourned the workshop at 5:21 PM.



Ron Lowrance, Mayor, Village of Capitan

Attest:



Laura McInnes, Village Clerk

